

RESOLUTION NO. 2026-11

RESOLUTION OF THE OF THE BOARD OF DIRECTORS OF SOUTH SOUND 911, A PUBLIC AUTHORITY, AMENDING CERTAIN FEES AND ADOPTING A NEW FEE SCHEDULE

WHEREAS, pursuant to the Charter of South Sound 911 Public Authority, Article VI, Section (5), South Sound 911 is authorized to establish rates, charges, and/or fees for providing Communication Services, Support Services and other services to contract agencies and as necessary from time to time (collectively “services”); and

WHEREAS, through adoption of Resolution No. 2018-01 on May 30, 2018, South Sound 911 adopted a fee schedule, which it amended through Resolution No. 2026-04 on April 15, 2026; and

WHEREAS, the Federal Bureau of Investigation (FBI) is increasing fingerprint fees by \$3.00 effective October 1, 2026, for all submissions billed by the FBI; and

WHEREAS, South Sound 911 desires to further amend certain other fees charged for certain services provided to contract agencies and members of the public;

**NOW, THEREFORE BE IT RESOLVED THAT THE BOARD OF DIRECTORS
OF SOUTH SOUND 911 DOES HEREBY ADOPT THE FOLLOWING RESOLUTION:**

Section 1. Amendment to Fees. South Sound 911 hereby amends the following fees previously adopted by Resolution No. 2018-01, and/or as amended by Resolution 2026-04, as follows:

- **Noncitizen Firearm License - \$86**
- **Concealed Pistol License – Original: \$51**
- **Electronic Fingerprint Submission – Business Licensing: \$46**
- **Mailed-In Fingerprint Card – Business Licensing: \$73**

All other fees established in Resolution 2018-01 or as amended in Resolution 2026-04 shall remain in full force and effect.

Section 2. Update to Fee Schedule. South Sound 911’s Fee Schedule, effective as of April 15, 2026, is hereby updated to reflect the amendments set forth in Section 1 of this Resolution. South Sound 911’s updated Fee Schedule is attached hereto as Exhibit A and supersedes all prior versions. The Finance Director is directed to update the South Sound 911 Fee Schedule, as provided in Section 1 of this Resolution. As rates expire or require modification, the Executive Director may remove the expired rate entries without affecting amounts previously billed, paid, outstanding, or uncollected and is authorized to implement further updates to the fee schedule as

required by law changes or governmental action, subject to advance notice provided by the Executive Director and annual ratification by the Board.

Section 3. Severability. Should any section, paragraph, sentence, clause, or phrase of this ordinance, or its application to any person or circumstance, be declared unconstitutional or otherwise invalid for any reason, or should any portion of this ordinance be pre-empted by state or federal law or regulation, such decision or pre-emption shall not affect the validity of the remaining portions of this ordinance or its application to other persons or circumstances.

Section 4. Effective Date. This Resolution shall take effect and be in full force on October 1, 2026.

ADOPTED by the Board of Directors of South Sound 911, Pierce County, Washington.

DATED and SIGNED this 16 day of September, 2026.

SOUTH SOUND 911

Sarah Runbauge
BOARD OF DIRECTORS CHAIR

ATTEST:

[Signature]
Clerk of the Board

APPROVED AS TO FORM:

Kendra Rosenbly
General Counsel

Exhibit A

South Sound 911 Fee Schedule

Service	Description	Fee
Noncitizen Firearm License (Formerly - Alien Firearm License)	Fingerprint capture, electronic submission, background review and license issuance/denial	Fee under RCW 9.41.173 remains the same Fee established per RCW 9.41.175; subject to change Currently \$86
Concealed Pistol License – Late Renewal	Background review, license issuance/denial	Fee established per RCW 9.41.070; subject to change Currently \$42
Concealed Pistol License – Original	Fingerprint capture, electronic submission, background review, license issuance/denial	Fee established per RCW 9.41.070; subject to change Currently \$51
Concealed Pistol License – Renewal	Background review, license issuance/denial	Fee established per RCW 9.41.070; subject to change Currently \$32
Concealed Pistol License – Replacement	Background review, license issuance/denial	Fee established per RCW 9.41.070; subject to change Currently \$10
Electronic fingerprint submission – Business Licensing	Fingerprint capture, electronic submission	\$46
Electronic fingerprint submission – Firearm dealer employee	Fingerprint capture, electronic submission, background review	\$31
Electronic fingerprint submission – partner agency contractor/vendor	Fingerprint capture, electronic submission	\$31
Electronic fingerprint submission – SS911 contractor/vendor	Fingerprint capture, electronic submission, background review	\$31
Fingerprinting – additional cards		\$3

Service	Description	Fee
Fingerprinting – card	Fingerprint capture, printed to card	\$10
Firearm Dealer License	Fingerprint capture, electronic submission, background review	\$10
Mailed in fingerprint card – Business Licensing	Fingerprint capture, submitted via mail	\$73
Mailed in fingerprint card – partner agency contractor/vendor	Fingerprint capture submitted via mail	\$68
Mailed in fingerprint card – SS911 contractor/vendor	Fingerprint capture submitted via mail, background review	\$68
Non-Sufficient Funds (NSF) charge	Customer check returned as unpaid	Fee established by bank; subject to change Currently \$25
Civil court appearances by employees	Including those court appearances as directed by Subpoena	\$75 per hour
Certification of document	Fee for verifying and certifying that a copy of a document is a true correct copy of the original.	\$2 per document
Public Disclosure – Electronic requests	Annual cost of electronic processing, file transfer and storage services divided by the annual number of electronic incidents requests received. Not collected for 25 or fewer incidents per request.	\$6.50 per 25 separate incidents
Public Disclosure – Cost per printed page	Fee established per RCW 42.45.120	\$0.15
Public Disclosure – Cost per scanned page	Fee established per RCW 42.45.120	\$0.10

Service	Description	Fee
Public Disclosure – Cost of CD	Fee established per RCW 42.45.120	\$0.75
Public Disclosure – Cost of postage	Fee established per RCW 42.45.120	Actual cost
Public Disclosure – Other charges		Fee established per RCW 42.45.120