

Board of Directors Meeting Minutes

Meeting Date: February 24, 2021
Meeting Time: 9:00am
Meeting Place: WebEx video conference

I. **Call to Order** - Chair Bill Pugh called the meeting to order at 9:02am.

II. **Roll Call** -

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| 1. Michael Brandstetter, City of Lakewood Councilmember | present |
| 2. Bruce Dammeier, Pierce County Executive | present |
| 3. Julie Door, City of Puyallup Mayor | present |
| 4. Matt Holm, Central Pierce Fire & Rescue Commissioner | present |
| 5. Lillian Hunter, City of Tacoma Councilmember | present |
| 6. J. Kelly McClimans, City of Bonney Lake Councilmember | present |
| 7. Pat McElligott, EPF&R Commissioner | excused |
| 8. Dan Rankin, West Pierce Fire & Rescue Commissioner | present |
| 9. Robert Thoms, City of Tacoma Councilmember | present |
| 10. Derek Young, Pierce County Councilmember | present |
| 11. Bill Pugh, City of Sumner Mayor | present |

Boardmember Derek Young joined at 9:04am

III. **Public Comment** - None

IV. **Consent Agenda**

1. A motion was made to approve the consent agenda as presented (Hunter); 2nd (Thoms), passed – unanimously.

VII. **Chair Comments** - None

VIII. **Committee Reports**

1. Finance Committee Briefing – Finance Chair Michael Brandstetter
 - Finance Chair Michael Brandstetter reviewed topics discussed at the February Finance Committee meeting that included:
 - The review of contingency funds to ensure any dollars not used are reallocated to other costs associated with the PSCC project.
 - The status of FEMA reimbursement requests related to COVID
 - Currently the agency has one request pending approval and another request waiting to be submitted.
 - The review of the recommendation from Executive Director Deborah Grady for a 1% COLA that is not included in the current 2021 budget.
 - Boardmember Julie Door provided highlights from the COLA discussion and advised that the Finance Committee recommends approving the motion.
 - Boardmember Bruce Dammeier asked if the Finance Committee discussed restoring the \$1M radio subsidy due to sales tax dollars coming in higher than projected.
 - Finance Chair Brandstetter advised that the Finance Committee plans to review the excess funds when creating the 2022 budget and will report back to the board with considerations.

2. Transition Team – Vice-Chair Lillian Hunter
 - Vice-Chair Lillian Hunter shared that the Transition Team continues to be proactive in dealing with potential conflicts that may arise with the move to the new building.
 - Boardmember Door advised the team sent out a survey to all employees regarding agency mission/vision/values and are working to create a more positive work environment.
3. PSCOC Report – Chief Jim Sharp, Chair
 - Chief Jim Sharp advised the next PSCOC meeting will be held in a couple of weeks and he will provide a report out at the March Board meeting.
4. Radio System Providers Update – City of Tacoma & CCN
 - City of Tacoma IT Director Daniel Key advised the radio system owners continue to work on system alignment and documenting practices.
 - The radio group continues to coordinate with South Sound 911 on the build-out of radio consoles at the PSCC.

IX. Staff Reports

1. Executive Director Briefing – Deborah Grady
 - Executive Director Grady advised there are discussions underway regarding 988 which will be the new mental health/suicide hotline number. The plan is to potentially have three 988 centers across the state by July 2022. Interoperability between 911 and 988 will be an important component of the rollout of this new number.
 - Washington State and the FCC continue to discuss 911 fee diversion. The FCC adopted a taskforce to make a recommendation in September on ways in which the FCC can assist states and entities with 911 fee diversion.
 - General Counsel Peter Beckwith will be emailing the Board regarding the annual disclosure training.
 - Boardmembers discussed the features of the 988 number and how the rollout will be implemented.
2. PSCC Update – Deputy Director Mark Mears
 - Deputy Director Mark Mears noted the PSCC project is currently in the last 90 days of completion and is still on time for the projected May 27 completion date.
 - The permitting for new generator at the 35th Street facility is now complete and Korsmo will continue the on-site generator work.
3. Support Services Update – Deputy Director Jim Duggan
 - Deputy Director Jim Duggan shared that JBLM went live with their CAD update and are now operating on the same platform as South Sound 911 and Tacoma Fire.

IX. Action Items

1. Motion 2021-11 to appoint a Chair by vote of the Board of Directors to a one-year term
 - Chair Pugh opened the floor to nominations for Chair; Chair Pugh nominated Vice-Chair Lillian Hunter; no other nominations received.
 - A motion was made (Thoms) to close nominations, 2nd (Door); Chair Pugh called for a vote on the floor – passed unanimously.
 - A motion was made (Thoms) to appoint Vice-Chair Lillian Hunter as Chair for a one-year term, 2nd (Brandstetter); Chair Pugh called for a vote on the floor – passed unanimously.
2. Motion 2021-12 to appoint a Vice-Chair by vote of the Board of Directors to a one-year term

- Chair Pugh opened the floor to nominations for Vice-Chair; Vice-Chair Hunter nominated Boardmember Julie Door; no other nominations received.
 - A motion was made (Thoms) to close nominations, 2nd (Hunter); Chair Pugh called for a vote on the floor – passed unanimously.
 - A motion was made (Hunter) to appoint Boardmember Julie Door as Vice-Chair for a one-year term, 2nd (Thoms); Chair Pugh called for a vote on the floor – passed unanimously.
3. Motion 2021-13 to approve the 2021 Board of Directors meeting calendar that will include three special meetings scheduled on March 17, April 21, and December 8, and the cancellation of the November and December regular meetings
- A motion was made (Hunter), 2nd (Door); Executive Director Grady advised the Board that this motion would get all meetings on the calendar so Boardmembers are aware of both regular and special meetings. It was noted that the November and December regular meetings would be canceled as they are currently scheduled during the holiday season.
 - Boardmember Brandstetter shared concerns about canceling meetings prematurely.
 - A motion was made (Brandstetter) to amend the motion and remove the cancelation of the November and December regular meetings, 2nd (Hunter).
 - Boardmembers discussed the reasons for canceling the November and December meeting and acknowledged that the Board can take future action to schedule additional meetings as needed.
 - Chair Pugh called for a vote on the floor; 1 Aye (Brandstetter) – 7 Nay; the amendment was not approved.
 - Chair Pugh called for vote on the floor to approve the original motion – passed unanimously.
4. Motion 2021-14 to authorize an expenditure for the Global Plasma Solutions (GPS) bipolar ionization system through AirReps in the amount of \$96,450 plus any applicable sales tax
- A motion was made (Hunter), 2nd (Thoms); Deputy Director Mears reminded the Board that this motion was for the purchase of the ionization system in the air duct system at the PSCC.
 - Boardmember Dammeier advised the agency may be able to seek reimbursement for this expense from some federal source(s) at some point in the future.
 - Chair Pugh called for a vote on the floor – passed unanimously.
5. Motion 2021-15 to authorize an amendment to the classification plan for non-represented employees
- A motion was made (Hunter); 2nd (Thoms); Executive Director Grady reminded the Board that the Finance Committee recommended approval of the motion as previously discussed during the Finance Committee briefing.
 - Chair Pugh called for a vote on the floor – passed unanimously.
- X. **Other Business / Announcements**
- Chair Pugh shared that it has been a pleasure to serve as Chair over the last year.
- XI. **Adjournment** – Chair Pugh adjourned the meeting at 10:14am.

Mandy Walters, Clerk of the Board