

## Board of Directors Meeting Minutes

**Meeting Date:** January 27, 2021  
**Meeting Time:** 9:00am  
**Meeting Place:** WebEx video conference

I. **Call to Order** - Chair Bill Pugh called the meeting to order at 9:02am.

II. **Roll Call** -

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|---|---------|
| 1. Michael Brandstetter, City of Lakewood Councilmember   | present |
| 2. Bruce Dammeier, Pierce County Executive                | present |
| 3. Julie Door, City of Puyallup Mayor                     | present |
| 4. Matt Holm, Central Pierce Fire & Rescue Commissioner   | present |
| 5. Lillian Hunter, City of Tacoma Councilmember           | present |
| 6. J. Kelly McClimans, City of Bonney Lake Councilmember  | present |
| 7. Pat McElligott, East Pierce Fire & Rescue Commissioner | present |
| 8. Dan Rankin, West Pierce Fire & Rescue Commissioner     | present |
| 9. Robert Thoms, City of Tacoma Councilmember             | present |
| 10. Bill Pugh, City of Sumner Mayor                       | present |

III. **Public Comment** - None

IV. **Consent Agenda**

1. A motion was made to approve the consent agenda as presented (Hunter); 2<sup>nd</sup> (Thoms), passed – unanimously.

VII. **Chair Comments**

- Chair Pugh thanked Puyallup and Central Pierce Fire and Rescue for their recognition of South Sound 911 employees during the series of fires that took place in the summer of 2020.

VIII. **Committee Reports**

1. Finance Committee Briefing – Boardmember Julie Door

- Boardmember Julie Door reviewed the items discussed at the January Finance Committee meeting that included:
  - Proposition 1 memo
  - 1/10<sup>th</sup> of 1% accountability report
  - TFD funding agreement
  - Sales tax revenue
  - COLA recommendation
  - Work items for the Finance Committee
- Boardmember Door asked the Board if there was any objection to posting the 1/10<sup>th</sup> of 1% accountability report to the agency website.
  - There was no objection from any board member.
- Boardmember Door advised that after a call to staff for work items, the staff would like the Finance Committee to discuss the LE Support Services allocation and to continue the discussions regarding the E911 tax.

2. Transition Team – Vice-Chair Lillian Hunter

- Vice-Chair Lillian Hunter shared that the Transition Team participated in the Glow around the Sound event from the PSCC earlier in the month. The participation was greatly appreciated by the community and neighborhood.
3. PSCOC Report – Chief Pete Fisher
- Chief Pete Fisher discussed some events surrounding the protest on Sunday evening.
  - Boardmember Robert Thoms would like to see a timeline of events that led up to the Sunday protests beginning with the street racing incident on Saturday.
  - Vice-Chair Hunter acknowledged the seven employees that were working at the South Sound 911 Records building when the vandalism occurred and recognized the seriousness of the incident.
  - Boardmember Bruce Dammeier noted that Sunday’s events highlighted how critical it is for South Sound 911 to have a central location that is secure. Boardmember Dammeier suggested that as the PSCC plans move forward, the agency should consider securing an LE presence if there is a credible threat to the facility.

Boardmember Kelly McClimans arrived at 9:18am

4. Radio System Providers Update – City of Tacoma & CCN
- City of Tacoma IT Director Daniel Key advised the radio system owners continue to prepare for the study session scheduled for March 17.
  - The radio group is in active coordination and negotiation with South Sound 911 about the configuration and deployment of radio consoles at the PSCC.
  - Mr. Key noted that many of the questions received from the previous study session are administrative in nature and encouraged Board members to submit operational questions to ensure a clear conclusion and/or next steps by the end of the meeting.

**IX. Staff Updates**

1. Executive Director Briefing – Deborah Grady
- Executive Director Deborah Grady shared employee highlights from within the agency.
  - The agency’s first FEMA submission received approval to move forward in the process and the Finance department is preparing the second submittal.
  - Executive Director Grady advised that employees working 24x7 in Records at the 945 building have been relocated to Fire Comm and will remain there until the move to the PSCC. Moving forward, if there is a protest planned near the 945 or 955 building, both buildings will be shut down and employees will be sent home.
  - Boardmembers discussed the evacuation of employees at the 945 building due to the vandalism of the building.
2. PSCC Update – Deputy Director Mark Mears
- Deputy Director Mark Mears reviewed the PSCC report and noted that the project is currently 41 days behind schedule. Deputy Director Mears noted that rather than make up the time, he will stick with this number to allow for the planning of the move management portion.
  - Both portable and hard-wired temperature devices will be installed at the PSCC.
3. Support Services Update – Deputy Director Jim Duggan
- Deputy Director Jim Duggan shared that the cutover to the new UPS at the 35<sup>th</sup> Street facility was successful and went smoothly.

- Fire Comm employees have been very accommodating to the records staff during the relocation.

**X. Action Items**

1. Motion 2021-05 to authorize the expenditure for the purchase of the Stancil Logging Recorder System in an amount not to exceed \$308,000 plus any applicable sales tax
  - A motion was made (Hunter), 2<sup>nd</sup> (Thoms); Assistant Director of Technical Services Tim Hannah reminded the Board that this item was previewed last month as part of a PSCC Purchase. This purchase will allow for expansion of the audio recording system for radio traffic and 911 calls.
  - Chair Pugh called for a vote on the floor; passed unanimously.
2. Motion 2021-06 to authorize approval of the purchase of file cabinets and storage for the Records, HR and Finance divisions at the Public Safety Communications Center in an amount not to exceed \$73,185 plus any applicable sales tax
  - A motion was made (Hunter), 2<sup>nd</sup> (Thoms); Deputy Director Mears reminded the Board that this motion is for the purchase of file cabinets and storage as discussed in the PSCC update.
  - Chair Pugh called for a vote on the floor; passed unanimously.
3. Motion 2021-07 to authorize an emergency communications sales tax revenue share agreement with Tacoma Fire Department in the amount of \$261,185
  - A motion was made (Hunter), 2<sup>nd</sup> (Thoms); Executive Director Grady advised the Board that this agreement was already approved through the 2021 budget process. The Finance Committee recommended bringing the agreement to the Board for awareness.
  - Chair Pugh called for a vote on the floor; passed unanimously.

**X. Other Business / Announcements**

- Boardmember Dammeier thanked Jody Ferguson and her team for the support during Sunday's events and the facilities team for boarding up broken windows quickly.

**XI. Adjournment** – Chair Pugh adjourned the meeting at 10:09am.