

Board of Directors Meeting Minutes

Meeting Date: August 12, 2020
Meeting Time: 9:00am
Meeting Place: WebEx Video Conference

I. **Call to Order** - Chair Bill Pugh called the meeting to order at 9:07am.

II. **Roll Call** -

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| 1. Michael Brandstetter, City of Lakewood Councilmember | present |
| 2. Bruce Dammeier, Pierce County Executive | present |
| 3. Julie Door, City of Puyallup Councilmember | present |
| 4. Chief Daniel Olson on behalf Matt Holm, CPF&R Commissioner | present |
| 5. Lillian Hunter, City of Tacoma Councilmember | present |
| 6. J. Kelly McClimans, City of Bonney Lake Councilmember | present |
| 7. Pat McElligott, East Pierce Fire & Rescue Commissioner | present |
| 8. Dan Rankin, West Pierce Fire & Rescue Commissioner | present |
| 9. Doug Richardson, Pierce County Councilmember | present |
| 10. Robert Thoms, City of Tacoma Councilmember | present |
| 11. Bill Pugh, City of Sumner Mayor | present |

III. **Public Comment** - None

IV. **Consent Agenda**

1. A motion was made to approve the consent agenda as presented (Hunter); 2nd (Thoms), passed – unanimously.

VI. **Committee Reports**

1. 2021 Budget Presentation – Michael Brandstetter, Finance Committee Chair
 - Finance Committee Chair Michael Brandstetter advised that two budget options would be presented with the difference being in radio system subsidy costs. The Finance Committee had a more challenging year with budget development due to COVID and the economy, along with the onset of debt service requirements for the PSCC that now has to be incorporated into the budget.
 - Finance Chair Brandstetter presented the 2021 draft preliminary budget by providing some background information, the itemization of the operational and non-operational expenditures, discussion of the two budget options, and budget projections. It was noted that sales tax revenue estimates have reset the agency back to 2016 levels.
 - Cost allocations for LE and Fire were reviewed and it was noted that per the adopted formula, annual increases for communications are limited to 7.5% and decreases limited to 4.0%
 - A discussion took place regarding the E911 excise tax and it was requested that the contract be revisited to ensure there is transparency in how those dollars are being spent. It was requested that a presentation be provided to the Board of Directors regarding the E911 excise tax.

- It was questioned why there are increases to some agencies LE support services costs and Finance Director Janet Caviezel advised that increases to support services costs are largely due to adjustments to the number of commissioned officers each agency has.
- The Finance Committee recommended eliminating the Tacoma Fire Communications Operational offset subsidy and asked the Board to review whether or not the agency should continue the radio system subsidy.
- Finance Chair Brandstetter reviewed a document showing the projected radio cost increase if the subsidy is discontinued and the allocation comparison for each agency. The document showed what the allocation would look like for each agency with the \$1M subsidy distribution to CCN and the City of Tacoma as it has been done in the past, and what it would look like if the subsidy was eliminated.
- Board members discussed the difference between the CCN radio costs versus the City of Tacoma radio costs and the subsidies that are provided to each system owner. It was noted that talks continue to take place in regards to moving to a single radio system.
- Board members were encouraged to review all the material and be ready to vote on budget approval at the next Board meeting.

X. Other Business / Announcements

- Boardmember Bruce Dammeier gave a brief COVID update reporting that it appears the county has plateaued in cases and is now seeing a slight downward trend. Pierce County government services will continue with teleworking as much as possible through the end of the year.

XI. Adjournment – Chair Pugh adjourned the meeting at 11:01am.

Mandy Walters, Clerk of the Board