

## Policy Board Meeting Minutes

**Meeting Date:** July 24, 2019  
**Meeting Time:** 9:00am  
**Meeting Place:** Lakewood City Hall, Council Chambers

I. **Call to Order** - Chair Doug Richardson called the meeting to order at 9:03am.

II. **Roll Call** -

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|---|---------|
| 1. Michael Brandstetter, City of Lakewood Councilmember | present |
| 2. Tim Curtis, City of Fife Councilmember               | present |
| 3. Bruce Dammeier, Pierce County Executive              | excused |
| 4. Julie Door, City of Puyallup Councilmember           | present |
| 5. Lillian Hunter, City of Tacoma Councilmember         | present |
| 6. Paul Pastor, Pierce County Sheriff                   | present |
| 7. Bill Pugh, City of Sumner Mayor                      | present |
| 8. Dan Rankin, West Pierce Fire & Rescue Commissioner   | present |
| 9. Robert Thoms, City of Tacoma Councilmember           | present |
| 10. Doug Richardson, Pierce County Councilmember        | present |

III. **Public Comment** – None

Boardmember Robert Thoms arrived at 9:05am.

IV. **Consent Agenda**

1. A motion was made to approve the consent agenda as presented (Pugh); 2<sup>nd</sup> (Door), passed – unanimously.

VI. **Old Business** - None

VII. **Staff Updates**

1. **Executive Director Briefing**

- Executive Director Andrew Neiditz advised there will be an overlap period for the Policy Board during the new governance transition period. The recommended transition date is October 1, 2019.
- Executive Director Neiditz introduced Assistant Director of Technical Services, Tim Hannah, to provide an update on the audio latency issue that was brought up at the June Policy Board meeting. Assistant Director Hannah reported that South Sound 911 and the Pierce County E911 Office have been working together to complete testing to better identify the latency issues. Because this is a vendor issue rather than a state issue, it is recommended that the Board write a letter to the Comtech vendor directly, and copy the state. It is believed this will be more

productive as South Sound 911 and the Department of Emergency Management are both customers of Comtech.

- a. Boardmember Robert Thoms agreed with sending a letter to Comtech and expressed that customers of Comtech should feel they are given the value they pay for. Because this audio latency issue has been going on for several months with no resolution, Boardmember Thoms recommends asking for some type of monetary reimbursement from the vendor.
- b. Boardmember Michael Brandstetter asked if the audio latency issue was unique to South Sound 911 or if other agencies have experienced the same issue. Assistant Director Hannah answered that this is a State 911 vendor issue and other agencies have reported the issue, but it is not known how far reaching the problem is. Boardmember Brandstetter recommended sharing the letter that is drafted with other agencies so Comtech is faced with the frustration and potential consequences from multiple agencies – it may have more influence.

**VIII. Operations Board Briefing – Jim Sharp, Chair**

- At its last meeting, the Operations Board discussed the transition the Operations Board will face due to the governance change. Chair Jim Sharp advised the next meeting will take place in September and the transition from an Operations Board to an Operations Committee will take place.
- Chair Jim Sharp expressed his appreciation on behalf of the Operations Board for the collaborative effort that was shared with the Policy Board.
- Policy Board Chair Doug Richardson thanked all members of the Operations Board for their service.

**IX. New Business** - None

**IX. Action Items** - None

**IX. Other Business / Announcements**

- Chair Richardson shared that it will be his intent to ask the Board of Directors to continue as Chair with Boardmember Bill Pugh acting as Vice-Chair on the new Board.

**X. Adjournment**

Chair Richardson adjourned the meeting at 9:17am.

Respectfully Submitted  
Mandy Walters