

Operations Board

Meeting Minutes

April 12, 2019

West Pierce Fire & Rescue - Station 20
10928 Pacific Hwy SW, Lakewood, WA

Chair: Jim Sharp (WPF&R)

Vice Chair: Pete Fisher (FPD)

Attending: Jim Sharp (WPF&R), Pete Fisher (FPD), Bud Backer (EPF&R), Kelly Busey (GHPD) Jim Duggan (TFD), Nick Hausner (PCSO), Tony Judd (Graham Fire), Cliff McCollum (Brown Pt./Dash Pt. Fire), Brad Moericke (SPD), Steve Nixon (GHF&R), Ryan Portman (PPD), Mike Zaro (LPD), Andrew Neiditz (SS911), Janet Caviezel (SS911)

- I. **Call to Order:** Chief Sharp called meeting to order at 9:32am.
- II. **Approval of Agenda:** Chief Sharp requested approval of agenda. Moved-Seconded-Approved.
- III. **Approval of Minutes:** Chief Sharp requested approval of the minutes from March 8, 2019. Moved-Seconded-Approved.
- IV. **Public Comment** – None.
- V. **Old Business** – None.
- VI. **New Business** – None.
- VII. **Proclamation** – Chief Sharp read a proclamation declaring the week of April 14 – 20, 2019 as National Public Safety Telecommunicators Week.
- VIII. **Staff Briefing**
 - A. **Executive Director Report**
 - Executive Director Neiditz announced the rollout of Text-to-911 in late March was a success. He thanked staff for the preparation necessary to provide the service and noted that the impact was not overwhelming. In March there were 26 text events, of which at least four were for domestic violence where the victim did not feel safe to make a call and at least two or three were from the deaf/hard of hearing community. He stated the added service made a difference to citizens in the first week and that staff would be providing summaries.
 - Executive Director Neiditz provided an update on the Public Safety Communications Center (PSCC) project, noting that it is in the very final stages of construction documents and that we expect to go to bid in May. He announced there will be a special study session for the Policy Board on May 8th at 9am at the Tacoma Mall Plaza and invited the Operations Board to attend. The current PSCC schedule plans for an 8-week bid process, with publication to occur on May 24th and construction estimated to begin in September. He added that Pierce County has committed to provide the financing for the project and General Counsel Peter Beckwith is working on finalizing an agreement with the County. It was noted that the PSCC project is still on schedule and still on budget.

- Following the move to the new PSCC, the S. 35th Street Communications Center will be improved so it can be fully operational as a backup.
- The Operational Assessment provided by DELTAWRX is continuing to be reviewed and it was noted that not all recommendations will be implemented. Staff will be working on a roadmap to implement changes, which a goal of having it ready for review by the end of May. South Sound 911 has held two employee meetings for input, which have been fairly positive. The third meeting is scheduled for this afternoon.
- Executive Director Neiditz acknowledged that South Sound 911 employees have been extremely busy with transitions and new procedures over the last several years. He noted the pace is increasing, not lessening, and personally thanked everyone involved.
- Executive Director Neiditz reported that the governance process, including a change in board structure, is moving forward. Three of the six member agency governing boards have been briefed on the proposal, with Puyallup and Fife scheduled for next week. He added that he is confident we will have a date from the City of Tacoma soon. He noted the goal is to have the six governing bodies approve the new governance by June 21, 2019.
- The transition date for the new governance structure will be determined later, but it should be sometime in the fourth quarter of this year. It was noted that the change in governance is being recommended to allow South Sound 911 more autonomy, the ability to own property and incur liability, and will provide the agency more legal standing under the laws of the State of Washington.

IX. Committee Reports

A. Fire Services

- Chief Sharp reported that the Fire Services Committee received an update on PIO coordination efforts, the PSCC and governance. He noted the committee discussed AVL dispatching tests and backup planning for the PSCC.

B. Law Enforcement Services

- Chief Fisher reported that the Law Enforcement Services Committee approved the Pierce County Airport public works and Steilacoom ferry dock utilization of the LE 700 MHz IOP radio channels. The committee received a briefing on Text-to-911, governance and the status of the PSCC project.

X. Action Items – None.

XI. Good of the Order – None.

XII. Executive Session – At 9:48am Chief Sharp announced an executive session per RCW 42.30.110(g), to review the performance of a public employee, would be held for 15 minutes. He noted no action would be taken following the executive session.

XIII. Adjournment – The meeting was adjourned at 10:05am.

Respectfully submitted,
Janet Caviezel