

### **Policy Board Members**

Tim Curtis, City of Fife Councilmember  
 Doug Richardson, Pierce County Councilmember  
 Bruce Dammeier, Pierce County Executive  
 Paul Pastor, Pierce County Sheriff  
 Robert Thoms, City of Tacoma Councilmember  
 Lillian Hunter, City of Tacoma Councilmember  
 Michael Brandstetter, City of Lakewood Councilmember  
 Dan Rankin, West Pierce Fire & Rescue Commissioner  
 Julie Door, City of Puyallup Councilmember  
 Bill Pugh, City of Sumner Mayor

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### **Policy Board Meeting**

**Meeting Date:** April 24, 2019  
**Meeting Time:** 9:00am  
**Meeting Place:** Lakewood City Hall, Council Chambers

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### **PUBLIC PARTICIPATION IN BOARD MEETINGS**

Anyone may address any action item on the agenda for consideration. Rules for public comment were adopted by the Policy Board on March 28, 2012 and are available at <http://www.southsound911.org/DocumentCenter/View/341>.

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#### **Meeting Agenda is as follows:**

- I. Call to Order
- II. Roll Call
- III. Public Comment
- IV. Consent Agenda
  1. Approval of Agenda
  2. Approval of Minutes of March 27, 2019 Meeting
- V. Old Business
- VI. Staff Updates – Peter Beckwith
- VII. Operations Board Briefing –Jim Sharp, Chair
- VIII. New Business
- IX. Action Items
- X. Other Business / Announcements
- XI. Executive Session per RCW 42.30.110(1)(g) to discuss performance of a public employee
- XII. Adjournment



## Policy Board Meeting Minutes

**Meeting Date:** March 27, 2019  
**Meeting Time:** 9:00am  
**Meeting Place:** Lakewood City Hall, Council Chambers

I. Chair Doug Richardson called the meeting to order at 9:06am.

II. Roll Call -

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|---|---------|
| 1. Doug Richardson, Pierce County Councilmember         | present |
| 2. Tim Curtis, City of Fife Councilmember               | present |
| 3. Bruce Dammeier, Pierce County Executive              | present |
| 4. Paul Pastor, Pierce County Sheriff                   | present |
| 5. Robert Thoms, City of Tacoma Mayor                   | present |
| 6. Lillian Hunter, City of Tacoma Councilmember         | present |
| 7. Michael Brandstetter, City of Lakewood Councilmember | present |
| 8. Dan Rankin, West Pierce Fire & Rescue Commissioner   | present |
| 9. Julie Door, City of Puyallup Councilmember           | present |
| 10. Bill Pugh, City of Sumner Mayor                     | present |

III. Public Comment – None

IV. Consent Agenda

1. A motion was made to approve the consent agenda as presented (Pugh); 2<sup>nd</sup> (Rankin)
  - Boardmember Dammeier requested Motion 2019-11 be moved to the regular action items.
  - Chair Richardson called for a vote on the updated consent agenda; passed – unanimously.

VI. Old Business - None

VII. Staff Updates

1. Executive Director Briefing
  - A memo on the Puyallup Radio System was sent via email attachment with the agenda packet.
  - The Annual Report was distributed to Boardmembers.
  - The Finance Committee is scheduled to meet next week and will discuss long term financial planning among other issues.
  - Text-to-911 officially launched. Promotional materials provided to Board.
  - Staff will be meeting with labor and employees to discuss the recent operational and staffing analysis. The communications operational “roadmap” will be release in the next 30-60 days.
  - Executive Director Neiditz requested a study session on May 8<sup>th</sup> to discuss the Public Safety Communications Center (PSCC) bid. The project is on schedule and budget.



- The new governance documents are under legal review by the Member Agencies. Most agencies have scheduled briefings to their legislative bodies; however, Tacoma is still pending.
- Executive Director Neiditz advised the Board of a recent mandate by the Washington State Patrol (WSP). Previously, South Sound 911 served as the Terminal Agency Coordinator (TAC) for the majority of the law enforcement agencies in Pierce County. The TAC is a designated person that coordinates and facilitates access to state and federal criminal justice databases. WSP has decided that South Sound 911 can no longer serve as TAC for any other agencies, beside itself. This was not a South Sound 911 decision. South Sound 911 met jointly with WSP and the affected agencies. WSP has committed to meeting individually with each agency to train on the TAC duties.
- Deputy Director Ken Sharp will be retiring in May. The position moving forward will be a half time position. Eventually when South Sound 911 is integrated, we may not need a Fire Deputy Director. When Mr. Sharp retires, the executive director 911 will appoint Jim Duggan, current Tacoma Fire Chief (retiring).
- Chair Richardson extended the deadline for Board comments for the executive director evaluation. The Board will meet in an executive session on April 24th to finalize the evaluation, and provide the executive director at the May.
- Boardmember Dammeier believes if the governance change is not finalized, it will introduce uncertainty in the bond sales process. He asked when the change is expected to be finalized. Executive Director Neiditz said it is unclear. Action is required by all Member Agencies. He believes there is a tremendous amount of support to approve.
- Boardmember Hunter asked that getting a briefing on the Tacoma City Council be a high priority. She offered to assist with scheduling if Mr. Neiditz has any issues. Executive Director Neiditz is meeting with the city manager this week. Ms. Hunter asked to be invited to meeting if appropriate.
- Executive Director Neiditz went over the governance transition process. Tacoma will need to pass an ordinance to charter the Public Authority. The Pierce County Council will need to approve the financing agreement and take action related to the sale of bonds.
- Boardmember Brandstetter commented that changes to the ILA are predicated on the chartering by Tacoma, so Tacoma will need to approve first.
- Boardmember Brandstetter asked about the training for text-to-911. The collective bargaining agreement indicates that training is less than one hour, which he said feels low. Law Enforcement Communications Manager Scott Hamel explained that program is intuitive, and there was no need to recreate procedures as the interaction is very similar to voice call. In addition to training on a simulator program, staff did one-on-one follow up with employees and also live testing.

#### VIII. Operations Board Briefing



- Chief Jim Sharp advised that the Operations Board chairs changed in March. Chief Sharp is now Chair, and Chief Fisher will serve as vice chair.
  - The Board received updates on staffing changes [Fire Communications Manager Kathy Loye retiring, replaced by Lisa Campbell]. Also received a progress report on the Pulse Point project.
- IX. New Business - None
- IX. Action Items
1. Motion 2019-11 to authorize approval of a lease of the Dell VxRail server platform with Dell Financial Services
    - A motion was made (Pugh); 2<sup>nd</sup> (Rankin).
    - Boardmember Dammeier asked why staff is recommending a lease instead of purchase. Technical Services Assistant Director Tim Hannah advised that the agency is looking holistically at its data center and trying to do more replacement scheduling. Leasing helps with life cycle management and staff believes it is the best approach.
    - Chair Richardson called for a vote. Passed unanimously.
  2. Motion 2019-12 Motion 2019-13 to authorize execution of the 2019 Collective Bargaining Agreement (CBA) extension between South Sound 911 and Teamsters Local No. 117
    - A motion was made (Pugh); 2<sup>nd</sup> (Rankin).
    - Deputy Director Ken Sharp provided an overview to the Board.
    - Chair Richardson called for a vote. Passed unanimously.
- IX. Other Business / Announcements
- Executive Director Neiditz advised the Board that Tina Klein, a 17-year employee, has been promoted as the new Records Manager.
  - Chair Richardson reminded the Board that at the April meeting there will be an executive session on the executive director evaluation. Boardmembers should also provide a status of the ILA actions for their agencies.
- X. A motion was made to adjourn the meeting at 9:59am; 2<sup>nd</sup>, passed – unanimously.

Respectfully Submitted  
Rebecca Hendricks