

## Operations Board

### Meeting Minutes

January 11, 2019

West Pierce Fire & Rescue - Station 20  
10928 Pacific Hwy SW, Lakewood, WA

**Chair:** Pete Fisher (FPD)

**Vice Chair:** Jim Sharp (WPFR)

**Attending:** Jim Sharp (WPF&R), John Pappuleas for Jim Duggan (TFD), Nick Hausner (PCSO), Tony Judd (GF&R), Mike Zaro (LPD), Ed Wade (TPD), Cliff McCollum (Brown Pt./Dash Pt.), John Burgess (GHF & Medic One), Bud Backer (EPF&R), Dan Olson (CPF&R), Scott Engle (PPD), Brad Moericke (SPD), Kelly Busey (GHPD), Andrew Neiditz (SS911), Rebecca Hendricks (SS911)

- I. **Call to Order:** Jim Sharp called meeting to order at 9:36am.
- II. **Approval of Agenda:** Jim Sharp requested approval of agenda. Moved-Seconded-Approved.
- III. **Approval of Minutes:** Jim Sharp requested approval of the minutes from November 9, 2019. Moved-Seconded-Approved.
- IV. **Public Comment** – None.
- V. **Old Business** - None.
- VI. **New Business** – None.
- VII. **Staff Briefing**
  - A. **Executive Director Report**
    - Executive Director Neiditz advised the Board of recent changes on executive team with Rob Oesch's departure. Rebecca Hendricks has been promoted to Assistant Director of Information Services. Assistant Director Tim Hannah is now responsible for the Technical Services division (from Communications Systems) which now includes the developer group.
    - The official report on the 911 outage is due from Century Link at the end of January. During outage, South Sound 911 staff provided notification to agencies and worked with DEM on external communication to citizens.
    - ILA signatories are moving forward with clear consensus on Governance transition to a Public Authority, and are targeting April 2019 for transition.
    - South Sound 911 received a clean 2017 audit from the State Auditor and WCIA.
    - South Sound 911 is technologically ready to go live text to 911. Management is working with labor groups and determining training requirements. Executive Director Neiditz hopes to have up and running within next couple of months.
    - The Joint LE/Fire Protocol Group had first meeting last week with good attendance. This group will begin meeting regularly.
  - i. **PSCC update**

## **Operations Board**

Meeting Agenda

February 8, 2019; 9:30am

West Pierce Fire & Rescue - Station 20  
10928 Pacific Hwy SW, Lakewood, WA

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- I. Call to order
- II. Approval of Agenda
- III. Approval of Minutes – January 11, 2019
- IV. Public Comment
- V. Old Business
- VI. New Business
- VII. Staff Briefing
  - A. Executive Director Report
    - PSCC Update
    - Operational Assessment
- VIII. Committee Reports
  - A. Fire Services
  - B. Law Enforcement Services
- IX. Action Items
- X. Good of The Order
- XI. Executive Session
- XII. Adjournment

- Board received handout with key project dates, renderings of the exterior of the building and the current budget.
- ii. Notification protocol**
- Deputy Director Ken Sharp reported to the Board that staff is working with the Support Center and other technical teams to refine the notification process to ensure the right people are getting the right messages in a timely manner. No comments from the Board.
- iii. Pulse Point**
- Deputy Director Ken Sharp provided a brief summary of the application that allows for CPR calls to be pushed out so qualified public/first responders can assist before EMS arrival. The Fire Services committee recommends Fire implement. There is an approximate \$10,000 implementation cost and annual maintenance of approximately \$25,000 per year. Strictly considered to be a fire service cost and will be funded by fire, but will be available to all. Chief Zaro asked about required staff time. Tim Hannah advised there would be minimal staff time to interface with existing systems.
  - A motion was made from the floor (Backer) to move forward with an operational implementation plan for Pulse Point and to determine financial plan funded by Fire agencies; 2<sup>nd</sup> (Wade). Vice Chair Sharp called for a vote – passed unanimously.
- VIII. Committee Reports**
- A. Fire Services**
- Chief Sharp reported that the Fire Services Committee discussed Pulse Point and the notification protocols. The committee also received updates on the VHF overlay and text to 911.
- B. Law Enforcement Services**
- Chief Zaro reported the Law Enforcement Services Committee discussed the 911 outage notification.
- IX. Action Items – None.**
- X. Good of The Order – None.**
- XI. Executive Session – Not held.**
- XII. Adjournment – the meeting was adjourned at 10:07am.**

Respectfully submitted,  
Rebecca Hendricks