

Operations Board

Meeting Minutes

August 10, 2018

West Pierce Fire & Rescue - Station 20

10928 Pacific Hwy SW, Lakewood, WA

Chair: Pete Fisher (FPD)

Vice Chair: Jim Sharp (WPFR)

Attending: Peter Fisher (FPD), Paul Tinsley for Jim Sharp (WPF&R), John Pappuleas for Jim Duggan (TFD), Nick Hausner (PCSO), Ron Schaub (Pierce Transit Police), Tony Judd (GF&R), Mike Zaro (LPD), Ed Wade (TPD), Cliff McCollum (Brown Pt./Dash Pt.), John Burgess (GHF & Medic One), Bud Backer (EPF&R), Dan Olson (CPF&R), Dan Pashon for Scott Engle (PPD), Kelly Busey (GHPD), Andrew Neiditz (SS911), Rebecca Hendricks (SS911)

- I. **Call to Order:** Pete Fisher called meeting to order at 9:35am.
- II. **Approval of Agenda:** Pete Fisher requested approval of agenda. Moved-Seconded-Approved.
- III. **Approval of Minutes:** Pete Fisher requested approval of the minutes from June 8, 2018. Moved-Seconded-Approved.
- IV. **Public Comment** – None.
- V. **Old Business** – None.
- VI. **New Business** – None.
- VII. **Staff Briefing**
 - A. **Executive Director Report**
 - South Sound 911 recently underwent a CJIS audit. Overall it was positive, but there were some concerns about Pierce County archive employees needing to be fingerprinted. The issue has since been resolved.
 - On July 4th between the hours of 07:00 and 19:00, South Sound 911 processed almost 4,000 calls, which is a significant increase from normal operations.
 - On July 19th the cutover to the new State ESnetII for Law Enforcement Communications and Tacoma Fire Dispatch did not proceed. The cutover has been rescheduled to January 2019.
 - South Sound 911 staff are participating in the Pierce County Safety Summit.
 - The RMS assessment is proceeding. Yesterday, DELTAWRX briefed the police chiefs and LE RMS committee.
 - The Operational Assessment is underway. DELTAWRX provided some very preliminary recommendations regarding call receiving personnel and the busyness of radio talkgroups, in particular County East.
 - The Pierce County Executive issued letter to WSP to transition WSP to a secondary PSAP. South Sound 911 has reached out to WSP to continue a good working relationship.
 - South Sound 911 was featured in APCO PC magazine in an article about interoperability.
 - LE Communications Center Manager Scott Hamel and Executive Director Neiditz participated in the large PSAP directors round table at the annual APCO conference this week.

- The Public Safety Communications Center project is in the final stages of schematic design. The architects will provide an update on August 22nd to the Policy Board at its meeting and also to the community at 6pm the same day.

VIII. Committee Reports

A. Fire Services

- Chief Backer reported that the Fire Services Committee discussed the CAD failure from a few weeks ago and will review debrief when available. Committee reached consensus on the Fire Allocation for the 2019 Budget.

B. Law Enforcement Services

- Chief Fisher reported that the Law Enforcement Services Committee discussed cost allocation, RMS and received a briefing from the Executive Director on Governance.

IX. Action Items

A. Motion 2018-03 to recommend Policy Board approval of the 2019 Budget

- A motion was made (Backer); 2nd (McCollum) to approve Motion 2018-03. Passed unanimously.

X. Good of The Order – None.

XI. Executive Session – Not held.

XII. Adjournment – the meeting was adjourned at 9:45am.

Respectfully submitted,
Rebecca Hendricks