

**Date action is requested:** 3/28/2018

**Title:** Motion 2018-04 to authorize the expenditure for Land Rental and Maintenance Services for the Communications Center at 2415 S. 35<sup>th</sup> St.

**Attachments:** Pierce County Facilities Management Memo and Cost Sheet

**Type of action:** Motion

**SUBMITTED BY:** Janet Caviezel, Assistant Director – Administration

**RECOMMENDATION:** It is recommended the Policy Board approve the annual expenditure to Pierce County Facilities Management for land rent and maintenance services at the Communications Center at 2415 S. 35<sup>th</sup> St. in the amount of \$87,260.

**BACKGROUND:** Pierce County owns the land at 2415 S. 35<sup>th</sup> St. and leases it to South Sound 911 for \$10,080 annually (\$0.28/sq. ft. x 36,000). Additionally, Pierce County Facilities Management provides insurance coverage and general maintenance services at the facility. In 2018, total maintenance costs are \$77,180, representing an increase of approximately 9.0% from 2017.

**ALTERNATIVES:** Refer to Finance Committee for further review.

**FINANCIAL IMPACT:** \$87,260 for 2018, included in the 2018 Budget.

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Executive Director Review \_\_\_\_\_

