Joint Meeting of the Policy Board and Operations Board

Meeting Minutes
November 8, 2017
Tacoma Mall Plaza Building

Attending:

Operations Board
Peter Fisher (FPD), Jim Sharp (WPF&R), Faith Mueller (TFD), Nick Hausner (PCSO), Ron Schaub (Pierce Transit Police), Tony Judd (GF&R), Mike Zaro (LPD), Ed Wade (TPD), Cliff McCollum (Brown Pt./Dash Pt.), John Burgess (GHF & Medic One), Bud Backer (EPF&R), Dan Olson (CPF&R), Bryan Jeter (PPD), Brad Moericke (SPD), Kelly Busey (GHPD)

Policy Board
Joe Lonergan (Tacoma), Dave Enslow (cities/towns <50K), Doug Richardson (Pierce County Council), Bruce Dammeier (Pierce County Executive), Julie Door (Puyallup), Grant Erb (WPF&R)

Other
Don Anderson (Pierce County), Steve Victor (Tacoma), John Caulfield (Lakewood), Kevin Yamamoto (Puyallup), Hyun Kim (Fife), Sue Dreier (Pierce Transit/CCN), Gary Robinson (Pierce County/CCN), Scott Heinze (Pierce County/CCN), Andrew Neiditz (South Sound 911), Rebecca Hendricks (South Sound 911), Monica Lynn (DELTAWRX), Donald Denning (DELTAWRX), Liz Coyle (DELTAWRX)

I.   Call to Order: Joe Lonergan called meeting to order at 8:33am.
II. DELTAWRX Strategic Study Validation Workshop
- Monica Lynn, Donald Denning and Liz Coyle presented on the information they have collected in the areas of dispatch operations, radio systems and sustainable funding. The goal of the workshop is to validate the information gathered to ensure the consultant team is on the right track and the facts are correct. Recommendations will be presented in December.
- Boardmember Sharp inquired about the personnel costs under the CCN information. Sue Dreier commented that the CCN funds 3.5 FTE of Pierce Transit employees through allocation back to CCN. DELTAWRX will work with Gary Robinson on getting details. Kevin Yamamoto requested that any corrections made to the personnel information is provided to include a narrative explanation of the changes. Steve Taylor commented that the City of Tacoma radio budget includes operations and maintenance for internal support and personnel. He will provide the breakdown to DELTAWRX.
- DELTAWRX advised it has been challenging to dechiper the E911 tax revenue expenditures. They will continue to do a deep dive into expenditure categories. In reference to direct costs, DETLAWRX to look into CPE phone maintenance. Budgeted under Pierce County E911 budget, but South Sound 911 has been maintaining and is also included in 2018 budget.
- According to DELTAWRX's review, South Sound 911 receives approximately 36 cents of the 70 cents tax and Pierce County retains 34 cents. Mr. Robinson advised that some of the unallocated 50 cents is used for PSAP costs and will provide the detail to DELTAWRX.

- Boardmember Olson asked if DELTAWRX analyzed the statutory requirements for the use of the E911 tax revenue. DELTAWRX is not in a position to provide a legal opinion. The County believes emergency communciations means the whole system and includes emergency management and radio. Other counties interpret differently and are typically used to offset 911 costs, up to the call being transferred to the CAD system. John Caulfield asked if the money is used for emergency management should it be coming to other agencies as well? DELTAWRX commented that there is not currently a (Pierce) county-wide understanding on how the money should be spent. A strategic plan exists, but has not yet been provided. DELTAWRX suggested plan should be provided to broader community.
- Boardmember Dammeier commented that he feels DELTAWRX has done a good job of revealing the complexity of the operations, funding and governance. Goal is to have a countywide public safety communications system that is effective and efficient.
- Mr. Caulfield asked if DELTAWRX received any feedback during their benchmarking on governance on the reporting of the executive director (to the chiefs or elected). DELTAWRX can't say which is better, pluses and minuses for both. They will address in the final report.

III.   Adjournment – the meeting was adjourned at 11:26am.

Respectfully submitted,
Rebecca Hendricks