

Memorandum of Understanding
Between
SOUTH SOUND 911
And
PARTNER AGENCIES

The Parties hereby adopt the following modifications and practices to WebRMS Reporting effective, June 1, 2017.

WHEREAS, various agencies that contract WebRMS services from South Sound 911 have the ability to create reports for each other, and there have been prior agreements to allow limited types of reports to be completed by, "Partner Agencies"; and

WHEREAS; The practice of agencies has been to allow either the completion of General (dot 1) reports, only Supplemental (dot 2) reports; or not to allow the completion of any reports based on the agency of jurisdictions desire; and

WHEREAS; This reporting method has been the past practice of numerous jurisdictions using South Sound 911 WebRMS and Enforcer reporting tools; and

WHEREAS, Crime statistics are reported based on the agency of jurisdiction or the title agency of the report and using one's own agency to report incidents outside of one's own jurisdiction skews crime statistics for the reporting agency.

THEREFORE, the parties agree to the following;

- 1) The agencies noted below, by signature, (WebRMS user Agency) have been invited to participate and agree to join the Partner Agencies in the existing practice of completing courtesy reports between each and every other agency listed (aka "Partner Agencies") now or at such point they join South Sound 911 WebRMS reporting service.
- 2) Courtesy reports are defined as a Domestic Violence or Motor Vehicle Theft reports where the victim is within an agency's jurisdiction subject of this agreement (WebRMS user Agency) at the time that the victim is reporting the incident but the offense occurred in one of the other listed agencies' jurisdiction **or** where an officer/deputy engages in proactive police work within a jurisdiction subject to this agreement, such as Traffic Stops, Subject Contacts, In-Progress Crimes, etc., **or** from time to time in response to a citizens call for service.
- 3) It is understood and agreed that officers or deputies that engage in activity that gives rise to the need to complete a report subject to this agreement where such activity and reports require follow up activity by the agency of jurisdiction, the officer/deputy or their supervisor will make notification to the agency of jurisdiction as soon as practical. Examples of such reporting or activity include but are not limited to; Runaways; Missing Persons; Domestic Violence Crimes, Assaults, Robberies & Thefts with a suspect still outstanding.

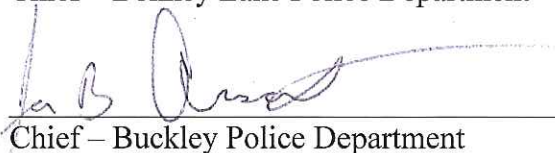
- 4) It is understood and agreed that officers or deputies that make a custodial arrest for fresh charges, that requires booking into a custodial facility, that the arresting officer or deputy will arrange for the agency of jurisdiction to take custody of the arrestee for booking into the appropriate custodial facility. Officers or deputies who make an arrest for outstanding warrants without fresh charges will have the responsibility of booking the arrestee as appropriate.
- 5) This agreement exists to better serve victims of crime, assist with the timely entry of vehicles or stolen property, to further officer safety and to enhance the safety of the public in our communities.
- 6) When the circumstances present themselves, all officers and deputies whose agencies are subject to this agreement (WebRMS user Agency) are authorized to complete the original General (or dot 1) report in WebRMS/Enforcer or other reporting tools for the agency of jurisdiction, in addition to Supplemental (or dot 2) reports as needed.
- 7) It is further understood if the report contains information on property, vehicles or persons that needs entry in WACIC/NCIC, that the South Sound 911 Records will be contacted for appropriate action, i.e., validation, removal, or modification to the record.
- 8) This agreement further allows other agencies who may later obtain WebRMS services from South Sound 911 to enter into this agreement via Amendment. Such Amendment is subject to the approval of each agency already party to this agreement (example Amendment attached for reference).
- 9) This agreement does not impact any Notice of Consent per RCW 10.93.070 by any of the Parties and is intended only to address reporting issues with, "Partner Agencies."
- 10) It is further understood that South Sound 911 intends to research and if possible modify WebRMS and Enforcer or any other reporting tools in order to allow agencies to document and clearly display in on-line viewing tools and printed reports, both the agency of jurisdiction and the agency of authorship which would clearly identify the agency completing the documentation/authorship of the reports as well as the agency of jurisdiction.

By signing this memorandum, the undersigned agree to abide by the stipulation for Courtesy Reports between Partner Agencies, to now include the following agencies (WebRMS user Agency).



 Chief – Bonney Lake Police Department

05-24-17
 Date



 Chief – Buckley Police Department

8-21-2017
 Date




 Chief – Dupont Police Department

7/20/17
 Date



Chief – Eatonville Police Department

Date



Chief – Edgewood Police Department

5-5-17
Date



Chief – Fife Police Department

7/20/17
Date



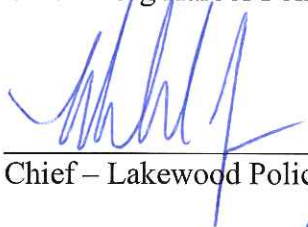
Chief – Fircrest Police Department

7/20/17
Date




Chief – Gig Harbor Police Department

5-12-17
Date



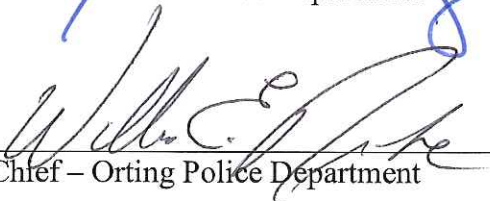
Chief – Lakewood Police Department

5-17-17
Date



Chief – Milton Police Department

8/9/17
Date



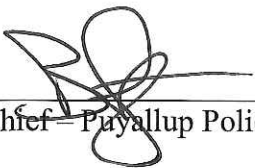
Chief – Orting Police Department

8/21/2017
Date



Sheriff – Pierce County Sheriff's Department

4/5/17
Date



Chief – Puyallup Police Department

5-12-17
Date




Chief – Roy Police Department

5/12/17
Date



Chief – Ruston Police Department

7/20/17
Date



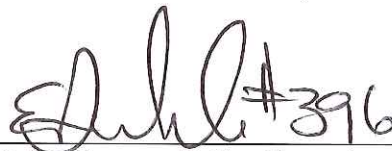
Chief – Steilacoom Public Safety

8/8/17
Date



Chief – Sumner Police Department

7-20-17
Date



Chief – Tacoma Police Department

9-8-17
Date



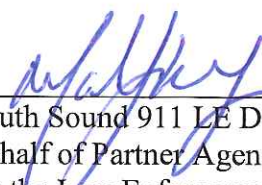
Chief – Transit Police Department

5/12/17
Date



Chief – University Place Police Department

5/5/17
Date



South Sound 911 LE Deputy Director on
Behalf of Partner Agencies as agreed upon
By the Law Enforcement Operations Board

7-20-17
Date