

**SOUTH SOUND 911
HYBRID CAMPUS FACILITIES MODEL STAFF/AREA PROJECTIONS**

HYBRID CAMPUS FACILITIES MODEL SUMMARIES						
Space ID	Description	Staff	# of Spaces	Unit S.F.	Area S.F	Notes
Administration and Information Services Building						
A	PUBLIC LOBBY	1			2,125	
B	EXEC/ADMIN DEPT. - STAFF	20			3,413	
C	EXEC/ADMIN DEPT. - WORK SPACE	0			1,025	
D	INFORMATION TECHNOLOGY - STAFF	28			5,250	
E	RECORDS - STAFF	7			2,313	
F	RECORDS - WORK SPACE	0			2,400	
G	BUILDING STAFF SUPPORT	0			3,938	
H	UTILITIES	0			1,716	
	Main Building Subtotal				22,180	
	Building Gross up @ 10%				2,218	
	Total Staff & Gross Area	56			24,398	This was 25,919 sf in original version of this model
	Total Site Area Required (Acres)				1.65	
Public Safety Communications Building & Municipal EOC						
A	ADMIN, MAINT & SHARED WORK SPACE	2			4,048	
B	LE DIVISION - STAFF/CONSOLES	2			12,503	
C	LE DIVISION - STAFF/WORK SPACE	0			1,393	
D	FIRE DIVISION - STAFF/CONSOLES	0			4,325	
E	FIRE DIVISION - STAFF/WORK SPACE	0			1,111	
F	SHARED STAFF SPACE	0			11,013	
G	TECHNOLOGY EQUIPMENT & UTILITIES	0			9,390	
H	MUNICIPAL EOC	0			3,600	
	Main Building Subtotal				47,383	
	Building Gross up @ 10%				4,738	
	Total Staff & Gross Area	2			52,121	This was 50,578 sf in original version of this model
	Total Site Area Required (Acres)				4.37	
Total Campus						
	Total Site Area Required (SF)				262,231	
	Total Site Area Required (Acres)				6.02	

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Administration and Information Services Building						
ADMINISTRATION BUILDING - SPACE GROUP A - Public Lobby						
Space ID	Description	Staff	# of Spaces	Unit S.F.	Area S.F	Notes
1	Public Lobby	0	1	1,100	1,100	Common lobby space with specialized areas to accommodate both the public access to Records and general access to Admin & IT
2	SS911 Administrative Receptionist	1	1	150	150	Will provide public meet/greet for Admin AND be the intake point for US Mail and other general deliveries.
3	Women's Public Restroom	0	1	250	250	Goal is 3 units
4	Men's Public Restroom	0	1	200	200	Goal is 3 units
Space Group Net Area					1,700	
Space Group Gross Area					2,125	Net area x 1.25
Projected Staff		1				
ADMINISTRATION BUILDING - SPACE GROUP B - Exec/Admin Department - Staff						
Space ID	Description	Staff	# of Spaces	Unit S.F.	Area S.F	Notes
1	Executive Director's Office	1	1	300	300	
2	Deputy Director - Fire	1	1	150	150	
3	Deputy Director - Law Enforcement	1	1	150	150	
4	Legal Advisor	1	1	150	150	
5	Administrative Program Manager	1	1	150	150	
6	Executive Assistant	1	1	100	100	
7	Community Relations Coordinator	1	1	150	150	
8	Finance Manager	1	1	150	150	
9	Financial Specialists	3	1	300	300	Shared workspace
10	Payroll/Benefits	1	1	120	120	
11	Training Coordinators	2	1	200	200	Shared workspace
12	Assistant Director - IS	1	1	150	150	
13	Assistant Director - Comm Systems	1	1	150	150	
14	Facilities Manager	1	1	120	120	
15	HR Manager	1	1	150	150	
16	HR Generalist	1	1	120	120	
17	Public Records Officer	1	1	120	120	
Space Group Net Area					2,730	
Space Group Gross Area					3,413	Net area x 1.25
Projected Staff		20				
ADMINISTRATION BUILDING - SPACE GROUP C - Exec/Admin Department - Work Space						
Space ID	Description	Staff	# of Spaces	Unit S.F.	Area S.F	Notes
1	Work Room/Office Supplies/Storage Room	0	1	300	300	Includes space for Shredding totes
2	Confidential Admin File Room	0	1	250	250	
3	Community Relations Storage	0	1	120	120	
4	Mail Room - General	0	1	150	150	Place adjacent to (but on the secure side) of the Front Lobby Admin Receptionist
Space Group Net Area					820	
Space Group Gross Area					1,025	Net area x 1.25
Projected Staff		0				

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ADMINISTRATION BUILDING - SPACE GROUP D- Information Technology - Staff						
Space ID	Description	Staff	# of Spaces	Unit S.F.	Area S.F	Notes
1	Support Staff	0	1	120	120	Future staffing
2	Intelligence Analysts	1	1	120	120	Re-class of RTCC, group with Dev Team
3	Intelligence Analysts	2	1	300	300	Collaborative space (private meetings with investigators)
4	Software Development Leads	3	3	120	360	Software Dev Team w/ proximity to Info Services Assistant Director
5	Program Managers	2	2	120	240	Software Dev Team w/ proximity to Info Services Assistant Director
6	Software Developers	8	8	100	800	Software Dev Team w/ proximity to Info Services Assistant Director
7	Software Team	0	1	300	300	Collaboration space (daily meetings of 10+)
8	CAD Administrator	1	1	120	120	CAD & GIS staff to be grouped together, close proximity to Assistant Director of Communications Systems
9	CAD Specialist	2	1	300	300	
10	GIS Analyst	2	1	300	300	
11	Support Center Manager	1	1	120	120	Support Team
12	Client Services Technicians	6	1	700	700	Support Team
13	Client Services Technicians	0	1	300	300	Workspace for Hardware Setup
14	Storage area for equipment	0	1	120	120	
Space Group Net Area					4,200	
Space Group Gross Area					5,250	Net area x 1.25
Projected Staff		28				
ADMINISTRATION BUILDING - SPACE GROUP E- Records - Staff						
Space ID	Description	Staff	# of Spaces	Unit S.F.	Area S.F	Notes
1	Operations Manager	1	1	150	150	
2	Information Supervisor	5	1	300	300	During overlaps 2 working in the space at same time
3	Information Specialists (includes the Warrants, Firearms and PDR functions)		1	900	900	8 work spaces today with growth to ~12 spaces in future
4	Information Specialist (LE/CJ desk)	1	1	200	200	Need own space/office for easy access for officers/court, etc., does not account for staff needed if SS911 takes on Fire Records
5	Public Counter	0	1	300	300	Three Front Counter positions (front counter and live scan) facing and interacting with the Public Lobby.
Space Group Net Area					1,850	
Space Group Gross Area					2,313	Net area x 1.25
Projected Staff		7				
ADMINISTRATION BUILDING - SPACE GROUP F - Records - Work Space						
Space ID	Description	Staff	# of Spaces	Unit S.F.	Area S.F	Notes

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1	Work Room/Supplies/Storage	0	1	300	300	Includes space for Shredding totes
2	Sink/Counter	0	1	20	20	
3	Conference Room	0	1	300	300	12 to 14 people
4	Interview Room	0	1	100	100	Adjacent to Public Lobby
5	Fingerprint Room	0	1	200	200	Adjacent to Public Lobby
6	File Room/File Storage	0	1	1,000	1,000	Includes space for ship-in/ship-out and temporary holding of boxes from off-site archives
	Space Group Net Area				1,920	
	Space Group Gross Area				2,400	Net area x 1.25
	Projected Staff	0				

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ADMINISTRATION BUILDING - SPACE GROUP G - Staff Support						
Space ID	Description	Staff	# of Spaces	Unit S.F.	Area S.F.	Notes
1	Kitchen/Breakroom	0	1	350	350	Need to evaluate
2	Undesignated Space	0	1	300	300	Shared workspace for growth
3	Conference Room	0	1	500	500	16-18 with space for more on edges
4	Testing/Training Room	0	1	250	250	
5	Dividable Training/Meeting Room	0	1	600	600	Needs to accommodate meetings of 40 and be dividable with sound-proof wall that is easy to set up
6	Meeting Room Storage	0	1	100	100	
7	Men's Restroom	0	1	250	250	
8	Women's Restroom	0	1	250	250	
9	Sink/Counter	0	1	20	20	
10	Employee Lockers	0	1	150	150	For EE's without dedicated work areas
11	Shelter-in-Place and emergency supplies storage	0	1	120	120	Perhaps combine with EE Lockers
12	Building Maintenance Work Area	0	1	100	100	May need upsizing
13	Janitor's closets	0	1	160	160	
	Space Group Net Area				3,150	
	Space Group Gross Area				3,938	Net area x 1.25
	Projected Staff	0				
ADMINISTRATION BUILDING - SPACE GROUP H - Utilities						
Space ID	Description	Staff	# of Spaces	Unit S.F.	Area S.F.	Notes
1	Electrical Room	0	1	400	400	May need revised if centralized UPS strategy used for this building
2	Mechanical	0	1	600	600	
3	Boiler	0	1	200	200	
4	Fire Sprinkler Control Room	0	1	80	80	
5	Data Closet	0	1	150	150	Near center of floor plan, and one per floor if multi-story
	Utilities Net Area				1,430	
	Utilities Gross Area				1,716	Net area x 1.20
	Projected Staff	0				
ADMINISTRATION BUILDING - SITE & PARKING						
Space ID	Description	Staff	# of Spaces	Unit S.F.	Area S.F.	Notes
1	Building Footprint				24,398	Assumes single story square footprint concept; does not include vert. circulation
2	Building Stand-off Area		619	0	0	
3	Public/Visitor Parking		35	325	11,375	
4	Public/Visitor ADA Parking		2	512	1,024	
5	Secure Staff Parking		60	325	19,500	Reconfirm these assumptions
6	Staff ADA Parking		4	512	2,048	
7	Generator				1,000	May not be needed if common backup generators used for both buildings
8	Fuel tank				500	
	Site & Parking Net Area				59,845	

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	Site & Parking Gross Area (SF)				71,814	1.2 multiplier for open space allowance (trail, storm retention, utilities, landscaping, etc.)
	Site & Parking Gross Area (Acres)				1.65	

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Public Safety Communications Building & Municipal EOC						
PUBLIC SAFETY COMMUNICATIONS BUILDING - SPACE GROUP A - Admin/Shared Work Space						
Space ID	Description	Staff	# of Spaces	Unit S.F.	Area S.F	Notes
1	Entry Vestibule	0	1	60	60	
2	Front Counter/Reception Lobby	0	1	200	200	
3	Unisex Visitor Restroom	0	1	48	48	
4	Communications Analysts	2	1	300	300	
5	Special Events/Training Dispatch/CR Positions	0	1	1,650	1,650	10 positions, located adjacent to the main comm center floor to be used for training or during large-scale events
6	Flexible modular office space		1	500	500	For future QA Coordinator, OPS Manager, etc.
7	Training Room	0	1	400	400	
8	Training Storage	0	1	80	80	
	Space Group Net Area				3,238	
	Space Group Gross Area				4,048	Net area x 1.25
	Projected Staff	2				
PUBLIC SAFETY COMMUNICATIONS BUILDING - SPACE GROUP B - LE Division - Staff/Consoles						
Space ID	Description	Staff	# of Spaces	Unit S.F.	Area S.F	Notes
1	Communications Manager	1	1	150	150	
2	Assistant Communications Manager	1	1	150	150	
3	Support Staff		1	120	120	Future Growth
4	Data Channel (includes Booking position)	24X7	6	150	900	Sized like Call Receiver positions
5	Booking (Blotters)/Traced	24X7	1	120	120	
6	Records Supervisor	24X7	1	120	120	(Supervisor space in Admin Bldg. included)
7	Report Writers		3	64	192	
8	Communications Supervisors - Positions	24X7	3	200	600	
9	Communications Supervisors - Shared Office Space	24X7	1	600	600	
10	"Call Receiver" Positions	24X7	25	150	3,750	Communications Officers and Communications Support Officers
11	Dispatch Positions	24X7	20	165	3,300	
	Space Group Net Area				10,002	
	Space Group Gross Area				12,503	Net area x 1.25
	Projected Staff	2				
PUBLIC SAFETY COMMUNICATIONS BUILDING - SPACE GROUP C - LE Division - Staff/Work Space						
Space ID	Description	Staff	# of Spaces	Unit S.F.	Area S.F	Notes
1	Quiet Rooms		4	81	324	Does not factor in sharing with Fire yet
2	Mentoring Room		1	180	180	Space for up to 6 people to meet
3	Supply Storage		1	120	120	
4	Work Room		1	120	120	
5	File Room		1	120	120	
6	Chair Storage		1	100	100	
7	Special Projects Office		1	150	150	
	Space Group Net Area				1,114	
	Space Group Gross Area				1,393	Net area x 1.25

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Projected Staff		0				
PUBLIC SAFETY COMMUNICATIONS BUILDING - SPACE GROUP D - Fire Division - Staff/Console Space						
Space ID	Description	Staff	# of Spaces	Unit S.F.	Area S.F	Notes
1	Fire Supervisor Console (TFD)		1	200	200	
2	Fire Supervisor Console (FC)		1	200	200	
3	Shared Supervisor office space		1	600	600	Management/Supervisor desk space, trainer/admin desk space (TFD & FC), 5 Fire Mgmt. Team @ 150/each in IXP & Supervisor office @ 300
4	Flexible Use Space		1	150	150	
5	Dispatch Positions		10	165	1,650	
6	Dispatch Positions - Overflow/Growth		4	165	660	
Space Group Net Area					3,460	
Space Group Gross Area					4,325	Net area x 1.25
Projected Staff		0				
PUBLIC SAFETY COMMUNICATIONS BUILDING - SPACE GROUP E - Fire Division - Staff/Work Space						
Space ID	Description	Staff	# of Spaces	Unit S.F.	Area S.F	Notes
1	Chair Storage		1	100	100	
2	Storage		1	165	165	
3	Work Room/Supplies		1	120	120	
4	Mentoring Room		1	180	180	Space for up to 6 people to meet
5	Quiet Rooms		4	81	324	Does not factor in sharing with LE yet
Space Group Net Area					889	
Space Group Gross Area					1,111	Net area x 1.25
Projected Staff		0				
PUBLIC SAFETY COMMUNICATIONS BUILDING - SPACE GROUP F - Shared Staff Space						
Space ID	Description	Staff	# of Spaces	Unit S.F.	Area S.F	Notes
1	Women's Comm Room Restroom		1	400	400	
2	Men's Comm Room Restroom		1	300	300	
3	Lactation Room (with running water)		1	100	100	Refer to State Regs on space and attributes
4	First Aid Room		1	110	110	
5	Women's Restroom/Showers		1	600	600	These spaces would be rearranged during schematic design, but these space plan assumptions should carve out enough space to work with, without being excessively generous. Lockers needed both for routine Comm Center
6	Men's Restroom/Showers		1	600	600	
7	Exercise Gym		1	600	600	EEs and temporary Gym use by all SS911 EEs .
8	Men's Locker Room		1	600	600	
9	Women's Locker Room		1	800	800	Consider alternatives to create a single Bunk Room space with privacy partitions/screening
10	Men's Bunk Room		1	500	500	
11	Women's Bunk Room		1	800	800	
12	Employee Mail Slots & Headset Storage		1	160	160	
13	Break Room/Kitchen/Dayroom		1	1,200	1,200	
14	Shelter In Place Storage		1	200	200	
15	Shredder Area		1	120	120	
16	Building Maintenance Work Area		1	200	200	
17	Janitor's Closets		3	120	360	
18	Loading Dock & Transition Storage		1	500	500	

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19	Laundry		1	80	80	
20	Bedding Storage Room		1	160	160	
21	Turnout Storage Room		1	120	120	
22	Conference Room		1	300	300	12-14 person meetings
	Space Group Net Area				8,810	
	Space Group Gross Area				11,013	Net area x 1.25
	Projected Staff	0				

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PUBLIC SAFETY COMMUNICATIONS BUILDING - SPACE GROUP G - Technology Equipment and Utilities						
Space ID	Description	Staff	# of Spaces	Unit S.F.	Area S.F	Notes
1	Data Storage/Work Room		1	225	225	Used for staging area
2	Communications Maintenance (2 Techs, 2 Net Ops)	4	1	500	500	Shared space, adjacent to technology equipment spaces
3	Staging/Work room for Comm Maintenance	0	1	500	500	
4	Data/Computer Center (includes space to allow Data Storage services for customers)		1	2,000	2,000	During formal design, evaluate possible merging of spaces/functions as appropriate at that time. Also make sure that Data Center fire suppression system space is accounted for here or in the Sprinkler Control Room
5	Telephone/Low Voltage Equipment		1	1,000	1,000	
6	Radio Equipment		1	1,100	1,100	
7	Electrical Room		1	600	600	
8	UPS Battery Room		1	300	300	
9	Mechanical		1	1,200	1,200	
10	Boiler		1	200	200	
11	Fire Sprinkler Control Room		1	200	200	May be downsized if Data Center fire suppression equipment isn't located here
Technology & Utilities Net Area					7,825	
Technology & Utilities Gross Area					9,390	Net area x 1.20
Projected Staff		0				
PUBLIC SAFETY COMMUNICATIONS BUILDING - SPACE GROUP H - Municipal EOC						
Space ID	Description	Staff	# of Spaces	Unit S.F.	Area S.F	Notes
1	Main Coordination Room	-	1	750	750	Could be used for large meetings as needed
2	Breakout Rooms	-	2	250	500	Also used as meeting room space for Fire Dispatch and other SS911 meetings
3	Policy Room	-	1	300	300	Also used as meeting room space for Fire Dispatch and other SS911 meetings
4	Communications/PIO Room	-	1	250	250	
5	Logistics and EOC Support Work Room	-	1	300	300	Also used as work room space for Fire IT and GIS when needed
6	Supplies/Storage	-	1	250	250	
7	Men's Toilet Room	-	1	200	250	
8	Women's Toilet Room	-	1	200	250	
9	Kitchenette	-	1	150	150	
Municipal EOC Net Area					3,000	
Municipal EOC Gross Area					3,600	Net area x 1.2
Projected Staff		0				

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PUBLIC SAFETY COMMUNICATIONS BUILDING - SITE & PARKING						
Space ID	Description	Staff	# of Spaces	Unit S.F.	Area S.F	Notes
1	Building Footprint				52,121	Assumes single story square footprint concept; does not include vert. circulation
2	Building Stand-off Area		835	75	62,625	
3	Public/Visitor Parking		10	325	3,250	
4	Public/Visitor ADA Parking		1	512	512	
5	Media Van Parking		2	500	1,000	
6	Staff Parking		100	325	32,500	
7	Staff ADA Parking		4	512	2,048	
8	Generators				2,000	
9	Fuel tank				1,000	
10	Water Tank				1,000	
11	Radio Transmitter Tower				625	
	Site & Parking Net Area				158,681	
	Site & Parking Gross Area (SF)				190,417	1.2 multiplier for open space allowance (trail, storm retention, utilities, landscaping, etc.)
	Site & Parking Gross Area (Acres)				4.37	