

### **Rules for Public Comment**

(as adopted; December 13, 2013 by the Operations Board)

1. The Public Comment period is reserved for public testimony on items on the agenda. Comments on items not on the agenda may be allowed by the Chair, if time allows.
2. Comments will be limited to three minutes, unless otherwise announced by the Chair. In the event of a significant number of public comments, the Chair reserves the right to limit all persons' comments to an equal period of less than three minutes.
3. Speakers may address the Board once during the Public Comment period.
4. Public comment sign-up forms will be made available.
5. The Chair will begin the Public Comment period by calling names of those who have signed up. Those wishing to speak who did not place their name on the sign-up form may approach the podium following those that signed in.
6. Those wishing to speak should identify themselves and the topic(s) on the agenda they will address for the public record.
7. All remarks shall be addressed to the Board as a whole and not to individuals, staff or the public.
8. The Public Comment period may not be used to promote or oppose any candidate for public office.
9. The Public Comment period may not be used for advertising.
10. All speakers shall be courteous in their language and demeanor.
11. Speakers who disrupt the orderly conduct of any Board meeting or fail to comply with the rules governing public participation in Board meetings may forfeit their right to address the Board and may be removed from the meeting at the discretion of the Chair.