

Policy Board Meeting Minutes

Meeting Date: September 27, 2017
Meeting Time: 9:00am
Meeting Place: Lakewood City Hall, Council Chambers

I. Chair Joe Lonergan called the meeting to order at 9:02am.

II. Roll Call -

- | | |
|---|---------|
| 1. Joe Lonergan, City of Tacoma Councilmember | present |
| 2. Tim Curtis, City of Fife Councilmember | present |
| 3. Doug Richardson, Pierce County Councilmember | present |
| 4. Bruce Dammeier, Pierce County Executive | present |
| 5. Paul Pastor, Pierce County Sheriff | present |
| 6. Robert Thoms, City of Tacoma Councilmember | present |
| 7. Michael Brandstetter, City of Lakewood Councilmember | present |
| 8. Grant Erb, West Pierce Fire & Rescue Commissioner | present |
| 9. Julie Door, City of Puyallup Councilmember | present |
| 10. Dave Enslow, City of Sumner Mayor | present |

III. Public Comment

IV. Consent Agenda

1. A motion was made to approve the consent agenda as presented (Richardson); 2nd (Brandstetter), passed – unanimously.

VI. Old Business

VII. Staff Updates

1. Executive Director Briefing
 - The Fire/EMS dispatch study was distributed to both Boards on Monday. Discussion has not yet been scheduled. Staff is working with Tacoma on how best to proceed.
 - The DELTAWRX final interviews are next week with a validation workshop in early November, followed by recommendations expected first week of December.
 - South Sound 911 was invited by the Bonney Lake City Council to discuss results of a study conducted by a consultant hired by Bonney Lake. The City Council is concerned with the consultant’s representation of response times. Staff is reviewing the study and will follow-up with Bonney Lake. A Bonney Lake Councilmember also brought up the concern about WSP answering calls made in Bonney Lake Walmart parking lot. The Councilmember was advised the issue is under review with strategic study.
 - The local Business Examiner 40 under 40 program recognized two key staff members – Peter Beckwith, General Counsel and Rob Oesch, Assistant Director of Information Services.
 - A memorandum of understanding (MOU) regarding the Public Safety Communications Center was signed by the Pierce County Executive. The detailed agreements for the lease, etc. are

pending. The demolition of the hospital is almost complete with over \$1.9M expended in reimbursement to the County to date.

- Executive Director Neiditz advised he received a report on the August 12th evacuation from Pierce County Facilities Management yesterday, but has not yet met with them. Mr. Neiditz was extremely pleased with staff's response to the incident, but lessons were learned.
- Deputy Director Ken Sharp presented an overview of the After Action Report for August 12th power outage and evacuation of 35th St.
 - Boardmember Dammeier commented the incident was a good test of the systems, but illustrates some technical issues needed attention. Need to evaluate redundant uninterruptable power supply (UPS) and communicate more effectively. It was a bad situation that was managed well.
 - Boardmember Brandstetter asked if staff needs to evaluate having more handheld radios available. Mr. Sharp advised all equipment need will be reassessed.
 - Boardmember Dammeier asked where redundancy will be at in five years. Mr. Sharp advised that there will be immediate redundancy in building design, offsite redundancy at a local backup location and also out-of-area redundancy, which has not yet been identified.

VIII. Operations Board Briefing

- Chief Sharp advised the Policy Board that the Operations Board has not yet met to discuss the After Action Reports. He has reviewed and looks forward to working with staff on operational planning to address issues identified.
- Operations Board is excited to work with Callison and its highly qualified team and to begin designing building.

IX. Presentation –CallisonRTKL/Architects Design Group (ADG)

- Chris Beza, Vice President, CallisonRTKL and Ian Reeves, Specialty Design Architect, ADG presented on the pre-design phase of facility project. No questions presented by Board.

X. New Business – None

IX. Action Items

1. Motion 2017-28 to enter into a phase 1 contract with CallisonRTKL to perform the programming and pre-design architectural and engineering services for the Public Safety Communications Center (PSCC) in an amount not to exceed \$155,700 net of any applicable sales tax
 - A motion was made (Curtis), 2nd (Brandstetter) to approve Motion 2017-28.
 - Chair Longergan called for discussion. None.
 - Chair Lonergan called for a vote. Ayes (8), Nays (2 – Dammeier, Door). Motion passed.
2. Motion 2017-29 to authorize executive director to enter into a memorandum of understanding (MOU) with the Combined Communications Network (CCN) for 2017 in an amount not to exceed \$560,000
 - A motion was made (Curtis); 2nd (Pastor).

- Executive Director Neiditz provided background on the proposed MOU. Originally, the CCN approved a version not approved by the Board, and the Board had concerns about the modifications. Mr. Neiditz recommends moving forward with the proposed MOU approved by the CCN with the addition of two provisions. Boardmember Brandstetter expressed support of the MOU as the agreement is for 2017 and about to go into the 4th quarter. Mr. Brandstetter would like 2018 MOU much sooner in the year. Boardmember Dammeier advised the intent is for the conditions to extend through 2018 and in 2018 after strategic study, gain more clarity to radio organization and costs moving forward.
- Chair Lonergan called for a vote. Motion passed unanimously.

IX. Other Business / Announcements

- Boardmember Dammeier commented that there is an increasing level of cooperation at the radio tech level with discussions taking place on how to collaboratively share resources and come up with a standard cost model.
- Boardmember Dammeier would like South Sound 911 Legal to review what facility decisions are member agency decision versus Policy Board decisions.

X. A motion was made to adjourn the meeting at 10:12am; 2nd, passed – unanimously.

Respectfully Submitted
Rebecca Hendricks