

Policy Board Meeting Minutes

Meeting Date: August 23, 2017
Meeting Time: 9:00am
Meeting Place: Lakewood City Hall, Council Chambers

I. Chair Joe Lonergan called the meeting to order at 9:05am.

II. Roll Call -

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| 1. Joe Lonergan, City of Tacoma Councilmember | present |
| 2. Tim Curtis, City of Fife Councilmember | present |
| 3. Doug Richardson, Pierce County Councilmember | present |
| 4. Bruce Dammeier, Pierce County Executive | present |
| 5. Paul Pastor, Pierce County Sheriff | present |
| 6. Robert Thoms, City of Tacoma Councilmember | present |
| 7. Michael Brandstetter, City of Lakewood Councilmember | present |
| 8. Grant Erb, West Pierce Fire & Rescue Commissioner | present |
| 9. Julie Door, City of Puyallup Councilmember | present |
| 10. Dave Enslow, City of Sumner Mayor | present |

III. Public Comment

- Alex Wilsie, Local 31 Vice President. Addressed the Board that on August 5th [sic] South Sound 911 went down. Mr. Wilsie advised that the voters were promised two dispatch centers with full redundancy, and asked the Board to reevaluate the current facilities decision.
- Mark Lauzier, Assistant City Manager Tacoma. Mr. Lauzier thanked the Board for its work on 2018 budget. Tacoma supports budget and working together with Pierce County and the CCN in a fair and equitable way.

IV. Consent Agenda

1. A motion was made to approve the consent agenda as presented (Curtis); 2nd (Brandstetter), passed – unanimously.

VI. Old Business - None

VII. Staff Updates

1. Executive Director Briefing
 - Mr. Neiditz advised the Board of the August 12th power outage at the law enforcement communications center due to a malfunction. The center went to back up power, was evacuated and Tacoma Fire responded. Excellent response by acting manager Deann Baumann and staff. Staff currently evaluating issues identified during the outage and a meeting with Pierce County Facilities Management regarding back-up power is pending. A full action after report will be provided to the Board. Boardmember Door requested a better policy on notification to jurisdictions/agencies in the future.

- A memorandum of understanding is pending with the Pierce County Executive on the Pacific Avenue property.
- The DELTAWRX strategic study is underway, with most interviews completed. Executive Director Neiditz advised the Boardmembers that if an interview was missed or if a one-on-one conversation with the consultants is desired to contact his office to arrange.
- The IXP Fire Dispatch study, executive steering committee meeting next week. Report to be completed within approximately 30 days.
- There was an excellent response to the request for qualifications (RFQ) for the architectural services for the Public Safety Communications Center design. An evaluation team narrowed down to five firms who were interviewed which resulted in two finalists, and additional interviews/site visits with the finalists. The outcome is a recommendation to award contract to CallisonRTKL. Executive Director Neiditz provided background information on firm. Board agreed to a study session in mid-September to discuss the selection. Boardmember Door expressed concern that the owners group was not involved in the selection committee. Mr. Neiditz believes it is more appropriate to have the evaluation team comprised of individuals who have those managed a dispatch center or a major public sector construction project. Executive Director Neiditz assured the Board that all evaluation committee members were objective, from geographically diverse areas in the County and feels the group served the purpose well. Chair Lonergan reminded the Board that the purpose of Policy Board and Operations Board is to approve recommendations. If the Boards don't have confidence in the recommendations (or how they were made) then they shouldn't approve. Boardmember Dammeier welcomes study session. He also is strongly in support of public outreach during the design process. However, he expressed concern with making sure agency is not too far into design before resolving the implications of the strategic study.

VIII. Operations Board Briefing

- Operations Board Chair Jim Sharp advised the Policy Board that the Operations Board recommends the Policy Board amend vision statement and adopt the 2017 Budget.
- The evacuation of law enforcement communications center had not occurred prior to the Operations Board last meeting. The Board will review the after action report and any operational changes that may be needed.
- As member of the architect review panel, Chair Sharp feels confident that all firms were strong candidates, and is in support of the selection of CallisonRTKL to meet the needs of the agency.

IX. New Business - None

IX. Action Items

1. A motion was made (Door) to approve Motion 2017-25 to amend the South Sound 911 vision statement; 2nd (Dammeier) – passed unanimously.
2. A motion was made (Curtis) to approve Resolution 2017-02 adopting the 2018 Budget; 2nd (Richardson).
 - Janet Caviezel, Assistant Director of Administration (Budget/Finance), presented the 2018 Budget to the Board. Boardmember Thoms requested the dollar amount associated with the 4% sales tax revenue increase. Ms. Caviezel will provide to the Board. Boardmember Enslow asked if the revenues support operations. Ms. Caviezel advised they do. Executive Director Neiditz advised that the interim plan for radio fees is to allow for the strategic study to be completed, which includes review of revenue sources. The Budget is balanced and covered by revenues. The 1/10th mostly covering capital (radio and facilities costs), and provides offset for operational costs. However, most of the operational costs are funded through allocations paid by the agencies. Sustainability is in question on the radio fees and there is a plan to find recommendations. The Boards will have make decisions based on the recommendations. Mr. Neiditz expects the strategic study to be finalized within the next 60-90 days. The study will set the stage for discussions, but it will take significant time to get to a resolution. The three year interim period through 2019 should allow enough time.
 - Chair Lonergan called for Public Comment on the 2018 Budget. No public comment.
 - Chair Lonergan called for a vote. Passed unanimously.
- IX. Other Business / Announcements
 - A Boardmember inquired if South Sound 911 has any 9/11 commemoration activities planned. Executive Director Neiditz advised no separate events, but rather partners with police and fire agencies.
- X. A motion was made to adjourn the meeting at 10:16am; 2nd, passed – unanimously.

Respectfully Submitted
Rebecca Hendricks