

Operations Board

Meeting Minutes

August 11, 2017

West Pierce Fire & Rescue - Station 20

10928 Pacific Hwy SW, Lakewood, WA

Chair: Jim Sharp (WPF&R)

Vice Chair: Pete Fisher (FPD)-Absent

Attending: Jim Sharp (WPF&R), Faith Mueller (TFD), Ron Schaub (Pierce Transit Police), Tony Judd (GF&R), John Unfred for Mike Zaro (LPD), Ed Wade (TPD), John Burgess (GHF & Medic One), Bud Backer (EPF&R), Dan Olson (CPF&R), Brad Moericke (SPD), Cliff McCollum (Dash Pt./Browns Pt. Fire), Andrew Neiditz (SS911), Janet Caviezel (SS911)

- I. **Call to Order:** Jim Sharp called meeting to order at 9:31am.
- II. **Approval of Agenda:** Jim Sharp requested approval of agenda. Moved-Seconded-Approved.
- III. **Approval of Minutes:** Jim Sharp requested approval of the minutes from July 14, 2017 Operations Board Meeting and July 26, 2017 Joint Board Workshop. Moved-Seconded-Approved.
- IV. **Public Comment** - None
- V. **Old Business** - None
- VI. **New Business** - None
- VII. **Staff Briefing**
 - A. **Executive Director Report**
 - Demolition of the Puget Sound Hospital is underway. A block party for the demolition was held a week and a half ago, with several staff members attending.
 - Proposals were received for architectural and engineering services for the Public Safety Communications Center (PSCC) and interviews of five teams occurred on Monday. Members of the evaluation team included Jim Sharp, Mark Mears, Jeff Jensen, Mike Dahlem and Jim Napolitano. Next Friday the Executive Director will be meeting with the two top-ranked firms at their offices in Seattle.
 - Work on the strategic study has begun and included an extensive data request by DELTAWRX. There have been some difficulties obtaining data from the County so a meeting has been scheduled for next week with County leadership. DELTAWRX conducted interviews with stakeholders over a three day period last week, which included members of the Fire Services Committee and Law Enforcement Services Committee.
 - As a follow-up to the Joint Board Workshop, staff has been working to schedule a meeting with the CCN to review budget issues for 2018.
 - A meeting with Pierce County Councilmembers Dan Roach and Rick Talbert has been set up for next week with a few members of the Operations Board.
- VIII. **Action Items**
 - A. **Motion 2017-07 to recommend amendment of the South Sound 911 vision statement by the Policy Board**
 - Moved by Backer-Seconded by Burgess
 - Neiditz briefed the board on the motion, noting the change was adding the word “interoperable” to the vision statement per direction at the Joint Board Workshop.

- Motion approved unanimously.
- B. Motion 2017-08 to recommend Policy Board approval of the 2018 budget and cost allocations**
 - Moved by Judd-Seconded by Backer
 - Caviezel provided a brief presentation of the 2018 Budget
 - Burgess asked about the budget amendment process, stating there may be a need to make adjustments following results of the Strategic Study. Neiditz explained the budget could be amended as needed and noted staff would be working with the CCN on 2018 budget concerns.
 - Chair Sharp noted the ISSI funding is included in the budget and asked if it would be implemented without prior discussion. Neiditz explained there would be prior coordination with radio system owners prior to making a recommendation to the board.
 - Backer stated his support for looking at ISSI alternatives that may be less costly. Neiditz assured the board that all decisions regarding ISSI would be made by the Operations Board.
 - i. Public Comment on 2018 Budget**
 - City of Tacoma Assistant City Manager Mark Lauzier requested the budget presentation be amended regarding the inclusion of Tacoma Fire Communications as contracted services. Staff will work with Mr. Lauzier to address his concerns.
 - Motion approved unanimously.
- IX. Good of The Order** - None
- X. Executive Session** - Not held
- XI. Adjournment** – The meeting was adjourned at 10:00am.

Respectfully submitted,
Janet Caviezel