

Operations Board

Meeting Minutes

March 10, 2017

West Pierce Fire & Rescue - Station 20

10928 Pacific Hwy SW, Lakewood, WA

Chair: Jim Sharp (WPF&R)

Vice Chair: Pete Fisher (FPD)

Attending: Peter Fisher (FPD), Jim Sharp (WPF&R), Faith Mueller (TFD), Nick Hausner (PCSO), Ron Schaub (Pierce Transit Police), Ryan Baskett (GF&R), Kathy McAlpine (TPD), Cliff McCollum (Brown Pt./Dash Pt.), Steve Nixon for John Burgess (GHF & Medic One), Bud Backer (EPF&R), Dan Olson (CPF&R), Bryan Jeter (PPD), Brad Moericke (SPD), Kelly Busey (GHPD), Andrew Neiditz (SS911), Rebecca Hendricks (SS911)

- I. **Call to Order:** Jim Sharp called meeting to order at 9:31am.
- II. **Approval of Agenda:** Jim Sharp requested approval of agenda. Moved-Seconded-Approved.
- III. **Approval of Minutes:** Jim Sharp requested approval of the minutes from February 10, 2014. Moved-Seconded-Approved.
- IV. **Public Comment** - None
- V. **Old Business** - None
- VI. **New Business** - None
- VII. **Staff Briefing**
 - A. **Executive Director Report**
 - The cutover to the new CAD system for Tacoma Fire is on schedule for April 11th.
 - FireComm recently conducted a CAD with Hexagon onsite. Staff is continuing to refine and make improvements to the system.
 - A second CAD administrator was hired, and interviews for a GIS analyst are ongoing.
 - The LE MPS core group ramped down to focus on I-Dispatcher and Fire cutovers. The group will be focusing on bar code scanner for driver's licenses and updating maps in the near future.
 - The radio fees MOU has not yet been formally approved, but is moving forward. A scope of work has been drafted for to assist with strategic planning for radio system operations. A meeting to be set with Tacoma, Pierce County, Pierce Transit to discuss contract.
 - Staff is working on kicking off the ISSI project.
 - Saturday service began at the Records public counter this month. Records also started accepting credit/debit cards for payments.
 - Staff is working with Tacoma Fire to coordinate a fire services dispatch study, which should begin in a few weeks.
 - Executive Director attended NENA goes to Washington and had five meetings with the Washington State congressional delegation about NG911 priorities.
 - The demolition contract has been awarded by Pierce County for the Puget Sound Hospital. The Policy Board approved reimbursement for the demolition costs at its last meeting.

- Chief Moericke asked for an update on the 10-point plan at next meeting. Executive Director Neiditz will provide at April meeting. Chair Sharp reiterated the importance of implementing the 10-point plan.
- Chief Baskett asked about the status of online reporting. Mr. Neiditz advised the upgrade to previous system was implemented this month. There are a limited number of agencies using, but all agencies can use if they want to.

VIII. Action Items

A. Motion 2017-03 to select Jim Sharp as the Fire Services Committee Officer to a term of one-year (Operations Board Chair in 2017)

- A motion was made (Mueller); 2nd (McCollum), passed – unanimously (voted by Fire Services members only).

B. Motion 2017-04 to select Pete Fisher as the Law Enforcement Committee Officer (Operations Board Chair in 2018)

- A motion was made (Busey); 2nd (Jeter), passed – unanimously (voted by Law Enforcement members only).

IX. Good of The Order

- Chief Mueller thanked Chief Zaro for his service as LE chair and leadership over the last few years.
- Chief Baskett expressed appreciation for the announcement of the FireComm closure. FireComm sent a nice card and coin to the agencies.

X. Executive Session

- Chair Sharp adjourned into an executive session per RCW 42.30.110(1)(g) to evaluate the performance of a public employee for approximately 15 minutes.
- Chair Sharp reconvened the regular meeting at 10:08am.

XI. Adjournment – the meeting was adjourned at 10:09am.

Respectfully submitted,
Rebecca Hendricks