



Operations Board

Meeting Agenda

March 10, 2016; 9:30am

West Pierce Fire & Rescue - Station 20
10928 Pacific Hwy SW, Lakewood, WA

- I. Call to order
- II. Approval of Agenda
- III. Approval of Minutes – February 10, 2017
- IV. Public Comment
- V. Old Business
- VI. New Business
- VII. Staff Briefing
 - A. Executive Director Report
- VIII. Action Items
 - A. Motion 2017-03 to select the Fire Services Committee Officer to a term of one-year (Operations Board Chair in 2017)
 - B. Motion 2017-04 to select the Law Enforcement Committee Officer (Operations Board Chair in 2018)
- IX. Good of The Order
- X. Executive Session
- XI. Adjournment



Operations Board

Meeting Minutes

February 10, 2017

West Pierce Fire & Rescue - Station 20

10928 Pacific Hwy SW, Lakewood, WA

Chair: Jim Sharp (WPRF)

Vice Chair: Mike Zaro (LPD)

Attending: Mike Zaro (LPD), Jim Sharp (WPF&R), Faith Mueller (TFD), Nick Hausner (PCSO), Ron Schaub (Pierce Transit Police), Ryan Baskett (GF&R), Peter Fisher (FPD), Pete Cribbin (TPD), Cliff McCollum (Brown Pt./Dash Pt.), Steve Nixon (GHF & Medic One), Tim Pierce (CPF&R), Bryan Jeter (PPD), Brad Moericke (SPD), Andrew Neiditz (SS911), Rebecca Hendricks (SS911)

- I. **Call to Order:** Jim Sharp called meeting to order at 9:34am.
- II. **Approval of Agenda:** Jim Sharp requested approval of agenda. Moved-Seconded-Approved.
- III. **Approval of Minutes:** Jim Sharp requested approval of the minutes from January 13, 2017. Moved-Seconded-Approved.
- IV. **Public Comment** - None
- V. **Old Business** - None
- VI. **New Business** - None
- VII. **Staff Briefing**
 - A. **Executive Director Report**
 - Executive Director Neiditz welcomed Assistant Tacoma Police Chief Kathy McAlpine to the Board.
 - The Washington State Auditor's Office conducted an exit conference for the 2015 audit. Audit had no findings.
 - **TPMC update**
 - Rob Oesch provided update on subcommittee of Operations Board.
 - In the midst of large projects, TPMC provides priorities on enhancing current programs.
 - April 11th go live date for TFD to cutover to CAD.
 - **CAD update**
 - Tim Hannah provided update on CAD.
 - Patch/fix deployed to law enforcement users last week to resolve issue with MPS.
 - Recruiting for additional CAD specialist and expect to hire soon.
 - Recruiting for GIS analyst position.
 - Fire re-assessment will include review of workflow of law and fire.
 - Vice-Chair Zaro asked about the status of the MPS core user group. Mr. Hannah responded that the group is comprised of the same users that worked on configuration and continue to work on enhancements. Priorities are set by the MPS core users.
 - Chief Hausner reported to the Board of a CAD success story. A deputy was recently involved in a serious accident and unable to communicate. The radio identified who he was and CAD AVL located the deputy within in two seconds.



- Executive Director Neiditz advised the Board on the progress of the radio system planning. The 10-point plan has been accepted by both system owners and the referenced MOU is moving forward. Formal action on the MOU is pending. South Sound 911 is in the process of interviewing consultants to assist in the strategic planning for South Sound 911's role in the radio system administration.
- The auto-roaming ISSI or single system equivalent is underway. Mr. Hannah advised that he is waiting on the CCN to provide staff member to meet with South Sound 911 and City of Tacoma. Executive Director Neiditz asked [at the meeting] for Scott Heinz to provide information.
- Executive Director Neiditz advised the Board on the progress of the Public Safety Communications Center project. Pierce County will be opening bids today for the demolition contract and a good response is expected. Predevelopment to start with demolition and construction to begin in the fall. There is a tentative project kick off meeting for March 2nd.
- Chief Moericke asked about the status of the Puyallup radio sub-system. Mr. Hannah advised that he is working with Puyallup on transition which also includes the Bonney Lake sites. Parties have an understanding that the sub-system will merge into the Tacoma system, but formal agreements have not yet been reached.

VIII. Action Items - None

IX. Good of The Order

- Selection of Board Chairs at next meeting, with the Law Enforcement Officer being selected for a two-year term, and the Fire Services Officer for a one-year term.
- The Executive Director evaluation is due. The Operations Board Chairs will work with the Policy Board chairs on a single evaluation with comments from both Boards. Chairs will solicit input from Board members.

X. Executive Session - None

XI. Adjournment – the meeting was adjourned at 10:01am.

Respectfully submitted,
Rebecca Hendricks

REQUEST FOR OPERATIONS BOARD ACTION

Date action is requested: 3/10/2017

Title: Motion 2017-03 to select the Fire Services Committee Officer to a term of one-year (Operations Board Chair in 2017)

Attachments: None

Type of action: Motion

SUBMITTED BY: Fire Services Committee

BACKGROUND: The Board-approved by-laws state, "One officer shall be selected from the regular members of the Law Enforcement Committee and one officer shall be selected from the regular members of the Fire Service Committee. Each officer will be elected on alternating years and hold office for a term of two years. The elected officer of the Law Enforcement Committee shall serve as the Chairperson during even years and the elected officer of the Fire Service Committee shall serve as the Chairperson during odd years. When not acting as the Chairperson, elected officers shall serve as the Vice Chair."

The by-laws were amended in December 2016 to allow for alternating terms to provide continuity in Board leadership. In order to align the alternating Chair terms, the Fire Services Committee Officer will serve a one-year term and serve as Chair of the Operations Board.

ALTERNATIVES: None.

FINANCIAL IMPACT: None.

REQUEST FOR OPERATIONS BOARD ACTION

Date action is requested: 3/10/2017

Title: Motion 2017-04 to select the Law Enforcement Committee Officer (Operations Board Chair in 2018)

Attachments: None

Type of action: Motion

SUBMITTED BY: Law Enforcement Committee

BACKGROUND: The Board-approved by-laws state, "One officer shall be selected from the regular members of the Law Enforcement Committee and one officer shall be selected from the regular members of the Fire Service Committee. Each officer will be elected on alternating years and hold office for a term of two years. The elected officer of the Law Enforcement Committee shall serve as the Chairperson during even years and the elected officer of the Fire Service Committee shall serve as the Chairperson during odd years. When not acting as the Chairperson, elected officers shall serve as the Vice Chair."

The by-laws were amended in December 2016 to allow for alternating terms to provide continuity in Board leadership. In order to align the alternating Chair terms, the Law Enforcement Officer will serve a two-year term and serve as Vice-Chair of the Operations Board for 2017 and Chair in 2018.

ALTERNATIVES: None.

FINANCIAL IMPACT: None.